MASSACHUSETTS FIRE CHIEF RE-CREDENTIAL (FCRC)

COMMONWEALTH OF MASSACHUSETTS
FIRE SERVICE COMMISSION

SAMPLE

Submit Completed Applications to:
DFS.credentialing@state.ma.us

HARD COPY APPLICATIONS WILL NOT BE ACCEPTED

If you have any questions, please contact

Alanna Malatos
978-567-3210 or Alanna.Malatos@state.ma.us

JANUARY 2017

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JANUARY 2017

Fire Service Commission
Fire Chief Re-Credential

APPLICATION REQUEST FOR FIRE CHIEF RE-CREDENTIAL

Name JOHN SMITH

Department ANYTOWN FIRE Current Position/Rank FIRE CHIEEF Years in Position 3

Daytime Phone 555-555-5555 Email JOHNSMITH@EMAIL.COM

Work Address 1 MAIN ST

City, State, Zip ANYTOWN MA 01775

Date of Initial Credential 07/05/2014

Date of Last Credential 07/05/2014

A COMPLETED APPLICATION INCLUDES:

- ☐ Signed Credential Commitment
- ☐ Signed Mission and Code of Conduct
- ☐ Formal Education Score Card — Formal Education 15 points (max 20)
  - ☐ College Degree or Certificate Attached
- ☐ Certifications and Exams Score Card — Fire Certs/Exams 20 points (max 20)
  - ☐ Proof of Certifications Attached — Other Certs/Exams 10 points (max 15)
- ☐ Professional Memberships Score Card — Membership 6 points (max 10)
  - ☐ Proof of Membership Attached
- ☐ Boards/Commissions/Technical Committees Score Card — Boards/Commissions 12 points (max 50)
- ☐ Professional Development Score Card — Professional Development 10 points (max 70)
  - ☐ Transcripts or Course Certificates Attached

All supplemental verification documents should be at the end of the document or in 1 additional separate file.

YOUR 73 POINTS

TOTAL REQUIRED 72 POINTS

(DFS Use Only)
☐Denied ☐Approved

Name/Title _____ Authorized Signature _____ Date _____ Approval # _____

JOHN SMITH

Fire Service Commission
Fire Chief Re-Credential

An individual wishing to maintain the Fire Chief Credential will be required to accumulate 72 points of approved attendance/activities in a 36-month period that begins on the date of issuance of the Fire Chief Credential.

In the event a previously credentialed individual fails to acquire the minimum points in the 36-month period the Fire Chief Credential shall become void.

An individual previously awarded credential by the Fire Service Commission who has allowed it to expire, and wishes to have the credentialing reinstated will be required to comply with the current minimum standards established for "re-credentialing".

Minimum standards are defined as: accumulating the required points of approved attendance/activities in a consecutive 36-month period from the date of the submitted application and not prior to the initial/last credential date.

Credential Commitment

I understand that credentialing is subject to the approval of the Fire Service Commission. I will execute the necessary documents and supply further information as determined by the committee. I understand that any false statements or misrepresentation submitted in the course of these proceedings may result in the revocation of any credentialing.

I hereby attest that I am currently an active member of the Massachusetts Fire Service and give permission for verification of any information provided in this application.

Sign_____ Date 01/01/2017

Credentialing is valid for 3-years and requires 72 points of continuing education during a consecutive 3-year period.

The Continuing Education component is designed to encourage that new achievement is made during each consecutive 3-year period. This includes remaining current and active with organizations and committees and by keeping your certifications current, if they require continuing education. The goal is to assist the credentialed Fire Chief in maintaining a higher level of professionalism within the fire service after initial credentialing.

A list of Approved Training Programs and other credential documents are available at
http://www.mass.gov/eopss/agencies/dfs/dfs2/osfm/boards-and-coms/massachusetts-fire-service-commission.html

If there is a training that does not appear on the Approved Trainings List with credit or you would like to challenge the awarded credit, you MUST submit a Training Request for Credit Application and receive an Approval # prior to including the training in this application.

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MISSION

Our mission is to provide effective leadership to the fire and emergency services of the Commonwealth.

CODE OF PROFESSIONAL CONDUCT

A key value within the fire and emergency service is strong, ethical and competent leadership. Most professionals abide by a Code of Ethics or Code of Conduct, which expresses their understanding of what constitutes acceptable behavior.

Abiding by these standards is required for continued recognition as a designated Fire Chief and serves notice to the public who entrust their confidence in the abilities and integrity of the Fire Chief. It is meant to foster the need for our fire chiefs to follow these codes in their daily professions as well as in their daily lives.

SECTION 1

We shall be dedicated to the concepts of effective fire protection by responsible fire chiefs and we believe that professional management is essential to the achievement of this objective. We pledge ourselves to advance the science of fire service through training courses and other methods to meet the proper requirements of our profession.

SECTION 2

We recognize that the most important function of local fire departments is to serve the best interests of the community.

SECTION 3

We shall be dedicated to the highest ideals of personal character, honor and integrity in all public and personal relationships in order that fire chiefs may merit the respect and confidence of the community.

SECTION 4

We shall refrain from participating in political activities which may impair our performance as professional administrators.

SECTION 5

We shall handle all matters in our best judgment so that fairness and impartiality govern our decisions.

SECTION 6

We shall observe all of the provisions of the Constitution of the United States, the laws of the Commonwealth of Massachusetts and all applicable local statutes.

SECTION 7

We shall make known the risks to be anticipated, should the fire chief's professional recommendations be disregarded by others.

SECTION 8

We shall recognize the professional competence and the mutual dependence of all fire chiefs and we pledge cooperation to those professionals and agencies concerned with the improvement of fire protection.

Sign_____ Date 01/01/17

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FORMAL EDUCATION

☑ College Degree or Certificate Attached

College degrees can be in any subject for credit. No credit for partial completion of degree requirements will be awarded. All degrees or course work must be from an accredited college or university.

Credit is awarded for certificates and degrees earned during the 3-year period since last credential.

	CRITERIA POINTS	DATE	YOUR POINTS
MAX	**20**		15
College Certificate	**3**		
Associates Degree	**5**		
Bachelors Degree	**10**		
Masters Degree	**15**	2015	15
Doctorate PhD	**20**		

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CERTIFICATIONS AND EXAMS

☐ Proof of Certifications Attached

Certifications can be issued by Federal, State, NFPA, or other entity recognized by the commission.

Credit for fire examinations will only be awarded if a passing score is achieved and earned during the 3-year period. Full Point credit assumes examinations were administered by the Massachusetts Human Resources Division. The commission will consider examinations conducted by other entities on an individual basis.

Choose ONLY highest level attained for maximum points.

FIRE OFFICER CERTIFICATIONS AND EXAMS

	CRITERIA POINTS	DATE	YOUR POINTS
MAX	**20**		20
Fire Officer I or Fire Lieutenant	**5**		
Fire Officer II or Fire Captain	**10**		
Fire Officer III or Deputy/District/Assistant Chief	**15**		
Fire Officer IV or Chief of Department*	**20**	2015	20

** The Massachusetts HRD "Chief of Department" or an equivalent exam with a passing score will be considered when requesting the 20 points in the Fire Officer IV or Chief of Department exam.*

OTHER CERTIFICATIONS AND EXAMS

	CRITERIA POINTS	DATE	YOUR POINTS
MAX	**15**		
EMT: Basic	**5**		
EMT: Intermediate	**10**		
EMT: Paramedic	**15**		
Fire Inspector I	**5**		
Fire Inspector II	**10**		
Fire Inspector III	**15**		
Fire Instructor I	**5**		
Fire Instructor II	**10**		
Fire Instructor III	**15**		
Fire Prevention Officer I Credential	**10**		
Fire Prevention Officer II Credential	**15**		
Incident Safety Officer	**10**	2015	10
Hazardous Materials: Operations	**5**		
Hazardous Materials :Technician	**10**		
Public Fire and Life Safety Educator I	**5**		
Technical Rescuer: Confined Space Rescue I/II	**5**		
Technical Rescuer: Rope Rescue I/II	**5**		
Technical Rescuer: Trench Rescue I/II	**5**		

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PROFESSIONAL MEMBERSHIPS

❒ Membership Cards or a Letter Acknowledging Acceptance of Membership Attached

Only active membership in fire, rescue, or emergency management organizations will be accepted.

Local, county, state, regional, and international organizations are accepted.

Examples of approved memberships include: the International Association of Fire Chiefs, Fire Chiefs Association of Massachusetts, New England Association of Fire Chiefs, International Association of Arson Investigators, NFPA and District Organizations.

The applicant must be a member during the 3-year period since last credential.

	CRITERIA POINTS	YOUR POINTS
MAX	10	6
1 Point Per Year Per Membership	List Dates (YYYY-YYYY)	
FCAM	2015-2017	3
IAFC	2015-2017	3

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BOARDS/COMMISSIONS/TECHNICAL COMMITTEES

Examples of approved organizations include: Massachusetts Fire Training Council, Fire Service Commission, Board of Fire Prevention Regulations, Hazardous Materials Advisory Board, 9-1-1 Commission, Massachusetts Homeland Security Councils, NFPA Technical Committees, City/Town Committees, etc.

The applicant must be a member during the 3-year period since last credential.

	CRITERIA POINTS	YOUR POINTS
MAX	**50**	12
4 Points Per Year Per Board/Commission/Technical Committee	**List Dates (YYYY-YYYY)**	
MASS TRAINING COUNCIL	2014-2017	12

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PROFESSIONAL DEVELOPMENT

ALL trainings included below MUST have been evaluated for credit and appear on the Approved Trainings List with an Approval #.

If there is a training that does not appear on the Approved Trainings List with credit or you would like to challenge the awarded credit, you MUST submit a Training Request for Credit Application and receive an Approval # prior to including the training below.

❒ Transcripts or Certificates Attached

All attended courses or seminars must be associated with fire service activities, functions or organizations.

Examples of approved organizations include: Accredited colleges or universities *(if not counted in a degree for which you have previously received points)*, fire attack schools, weekend seminars or workshops, Massachusetts Firefighting Academy, National Fire Academy, chiefs' conferences, vendor courses, and other learning institutions.

APPROVAL #	TRAINING PROGRAM TITLE (EXACTLY AS LISTED ON APPROVED LIST)	CRITERIA POINTS	YOUR POINTS
	MAX	70	10
		List Date(s)	
686	SFOF HIGHLY RELIABLE ORGANIZATION	03/17/15	4
PO1	FIRE PREVENTION OFFICER I	06/06/15	2
685	SFOF THE FIREFIGHTER OBESITY EPIDEMIC	01/04/15	4

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APPROVAL #	TRAINING PROGRAM TITLE (EXACTLY AS LISTED ON APPROVED LIST)	CRITERIA POINTS	YOUR POINTS
		List Date(s)	