**COMMERCIAL COOKING COMPLAINT FORM**

**for FIRE DEPARTMENT USE ONLY:**

Return to DFS, P.O. Box 1025, Stow, MA 01775

**or by Fax (978) 567-3199**

1. Cleaner/Inspector does not hold Certificate of Competency under 527 CMR 1.00: Table 1.13.7
   - **Type 1** - Individuals who conduct cleaning or inspection activities for the general public.
   - **Type 2** - “Restricted” to those individuals who actually conduct cleaning activities for commercial cooking operations that they own or operate, or that their employer owns or operates.

<table>
<thead>
<tr>
<th>Individual’s Name:</th>
<th>Location of Violation:</th>
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</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Date of Violation:</td>
</tr>
<tr>
<td>Contact Information:</td>
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2. Inspection for grease buildup: Improper recommended inspection for grease buildup by a certified person in accordance with the schedule set forth in 527 CMR 1.00: Table 50.5.4.

3. Failure to affix a service label to the hood following an inspection/cleaning.
   527 CMR 1.00: 50.5.6.13

4. The service label does not meet the requirements of 527 CMR 1.00: 50.5.6.13 and requirements of the State Fire Marshal.

5. The notification form for non-compliant systems does not meet the requirements of the State Fire Marshal. 527 CMR 1.00: 50.5.6.14.1

6. Failed to notify local fire department within 48 hours of inspection for non-compliance with 527 CMR 1.00: 50.5.6.14.1.

7. The record of inspection does not contain the requirements of 527 CMR 1.00: 50.5.6.14.1.1.

8. The record of inspection has not been maintained for 3 years by the inspector/cleaner.
   527 CMR 1.00: 50.5.6.14.1.1(2)

9. Entire exhaust system was not inspected for grease buildup; and did not file a non-compliant report with fire department and building owner/operator. This includes hoods, grease removal devices, fans, ducts and other appurtenances. 527 CMR 1.00: 50.5.6.14.1

10. No written report provided to the owner that specified areas that were inaccessible or not cleaned.
    527 CMR 1.00: 50.5.6.14.1

11. Access panels were not present or do not comply with NFPA 96: 7.7.4, 2011 Edition.

12. Failed to adequately clean the commercial cooking system in accordance with 527 CMR 1.00: 50 and NFPA 96, 2011 Edition.

**PLEASE SUBMIT ALL DOCUMENTATION, PHOTOS ETC. WITH THIS FORM. INCOMPLETE FORMS AND FORMS WITHOUT DOCUMENTATION WILL BE RETURNED.**