

MA DOC Internship Tracks updated 11/30/2016

Track #	Track Title:	Division/ Institution	Track Location	Track Summary
001	Central Classification	Central Classification Unit	Norfolk	Inmate Classification, County, State, and Federal Transfers
002	Central Classification	Central Records Unit	Concord	Inmate Commitment Records.
003	Central Classification	Date Computation Unit	Milford	Processes and Monitors Inmate Commitment Orders and Release Dates.
010	Female Offender	South Middlesex Correctional Center	Framingham	Female Offender Security, Classification and Reentry Services
013	Research & Planning	Strategic Research & Planning	Concord	Research & Analysis Relevant to Prison Population
014	Offender Case Management	MCI-Norfolk	Norfolk	Inmate Records, Classification, Programs and Reentry.
020	Reentry & Programming	Reentry & Program Services	Milford	Reentry & Programming Performance Measures and Reporting
021	Reentry & Programming	Souza Baranowski Correctional Center	Shirley	Reentry and Program Services for Maximum Security Inmates
031	Administrative	Human Resources	Norfolk	Employee Concerning Legal Matters
034	Classification & Treatment	MCI-Cedar Junction	Walpole	Classification, Records, Operations & Treatment
035	Classification & Treatment	NCCI-Gardner	Gardner	Records, Classification and Treatment
039	Engineer Steam Fireman	Power plant	Bridgewater	Power Plant Operation.
047	Special Population Offenders	Massachusetts Alcohol & Substance Abuse Center	Bridgewater	Substance Abuse Risk Tools, Treatment & Aftercare.
049	Classification, Treatment & Reentry	North Eastern Correctional Center	Concord	Classification, Reentry, and Programming
051	Policy Auditing	Policy Development & Compliance Unit	Norfolk	Auditing & Policy Review Functions
055	Staff Development	Division of Training & Staff Development	Milford	Assisting in Developing Curriculum for Staff
057	Inmate Disciplinary Unit	Central Inmate Disciplinary Unity	Norfolk	Assists staff in Research and Disciplinary Trends at Each Facility
058	Fiscal	Administrative Services	Milford	Fiscal Management
059	Diversity, Equal Access & Inclusion	Office of Diversity & Equal Opportunity	Milford	Employment and Diversity Objectives, Program Management, Business Skills
060	Commissioner's Office	Office of the Commissioner	Milford	Various Administrative Functions
061	Deputy Commissioner's Office	Office of the Deputy Commissioner	Milford	Various Administrative Functions
062	Female Offender Treatment & Programs	MCI-Framingham	Framingham	Assist in Treatment, Program and Reentry Services for Female Offender
063	Victim Services	Victim Services Unit	Concord	Assist in Notification and Support Services for Victims of Incarcerated Individuals Within MA DOC
064	Prison Library Services	MCI-Framingham	Framingham	Assist in various functions in Prison Library Services
065	Institutional Treasurer	Boston Pre-Release Center	Boston	Assist institutional Treasurer in various functional and administrative tasks
066	Classification, Treatment, & Reentry	MCI-Shirley	Shirley	Classification, Reentry, Programming, Records
067	Technology Education Assistant	Division of Inmate Training & Education	Milford-Variou	Inmate Technology Education & Management Services
068	Teacher Assistant Field Work	Division of Inmate Training & Education	North /South Facilities	Assist in Classroom Instruction and Course Development
069	Education Assistant	Division of Inmate Training & Education	Milford	Assist in Various Administrative and Operational Division Functions
070	Classification, Treatment & Programs	Boston Pre-Release Center	Boston	Offender Classification, Treatment & Programming

• Please refer mass.gov/doc for more detailed track summaries and program information

