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Department of Public Safety

Board of Building Regulations and Standards

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Thomas Perry
Vice Chairman

Robert Anderson
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Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety Building

Sturbridge, MA

February 3, 2016 9:00 a.m.

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin, Member of Academia | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRs Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **January 6, 2015**, were reviewed by members present; **motion to approve these minutes was made by _____, seconded by _____**. Motion passed by unanimous vote.

3. Application for Certification Packets:

a) Walsh, Matthew	Town of Norwood	Local Certification Appointed 7/1/2014 Qualifications approved 8/3/2014 41.5 CEU's		
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4. Examination Approval Packets:

Copies of resumes provided today

a) Bedard, Joel	No Affiliation (Windham, NH)	Qualifications Local and/or I of B		
b) Bitz, Brian	No Affiliation (Bridgewater)	Qualifications Local and/or I of B Tabled 1/6/2016 for more information		
c) Craveiro, Michael	No Affiliation (Danvers)	Qualifications Local and/or I of B		
d) Flanigan, Sean	No Affiliation (Andover)	Qualifications Local and/or I of B		
e) Ianuzzi, Jr., Peter A.	No Affiliation (Chelmsford)	Qualifications Local and/or I of B Tabled 1/6/2016 for more information		
f) Lewis, Jr., Thomas E.	No Affiliation (Peabody)	Qualifications Local and/or I of B Resume requested 12/14/2015 via email Acknowledge NERF 1/6/2016		
g) Lippitt, Ethan	No Affiliation (Wayland)	Qualifications Local and/or I of B		
h) Mroczka, Sebastian	No Affiliation (Webster)	Qualifications Local and/or I of B		
i) Webster, Joshua	No Affiliation (Dudley)	Qualifications Local and/or I of B		
j) Willard, John	No Affiliation (Dunstable)	Qualifications Local and/or I of B		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Baldacci, Richards	Town of Marblehead	Acknowledge NERF Building Commissioner Appointed 12/28/2015 I of B Certification 1/7/2015 30 CEU's Signed by Chairman		
b) Church, Brenda	Town of Florida	Acknowledge NERF Inspector of Buildings Appointed 8/1/2015		

		I of B Certification 12/3/2014 42.5 CEU's Signed by Selectboard Chair		
c) Clemons, Jeff	Town of Lenox	Acknowledge NERF Inspector of Buildings Appointed 1/4/2016 I of B Certification 1/6/2016 37.5 CEU's Signed by Town Manager, <i>is CEO</i>		
d) Godin, Leslie	Town of Georgetown	Acknowledge NERF Inspector of Buildings Appointed 1/4/2016 I of B Certification 6/3/2009 25.5 CEU's Signed by Chairman		
e) LePage, William	City of Worcester	Acknowledge NERF Local Inspector Appointed 11/16/2016 Local Certification 11/5/2014 2 CEU's Signed by City Manager, <i>chief administrative and executive officer, makes all appointments to city offices.</i>		
f) McGrady, William	Town of Swansea	Acknowledge NERF Inspector of Buildings Appointed 4/11/2015 Local Certification 11/20/2007 (<i>18 months 10/31/2016</i>) 20 CEU's Signed by Chairman		
g) Noel, Gerard	Town of Boxborough	Acknowledge NERF Inspector of Buildings Appointed 1/4/2016 I of B Certification 8/5/2015 33 CEU's Signed by Chairman		
h) Riccio, Nicholas	Town of Wrentham	Acknowledge NERF Building Commissioner Appointed 12/28/2015 I of B Certification 10/15/1999 18 CEU's Signed by Town Administrator, <i>selects the appointment of fire and police chief</i>		
i) Scott, Douglas	City of Marlborough	Acknowledge NERF Local Inspector Appointed 1/8/2016 I of B Certification 4/9/2001 19.5 CEU's Signed by Mayor		
j) Votano, Salvatore	Town of Ipswich	Acknowledge NERF Local Inspector Appointed 11/2/2015 Quals approved 6/3/2015 (<i>12 months 11/30/2016</i>) 0 CEU's <i>not required</i> Signed by Town Manager, <i>chief administrative officer</i>		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a) Morreale, John	City of Fitchburg	Extension for Local (1 st extension) Appointed 11/18/2014 (Lunenburg) 6 months 5/31/2015 12 months 11/30/2015 30 credit hours Failed B1 3/3/2015, 3/10/2015		
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7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

a) BOCC 1-2016 Cavagnaro, Louis	City of Revere	Qualifications were denied 11/4/2015 and 12/2/2015 Appointed 9/6/2015		
b) BOCC 3-2016 Murphy, Kenneth	Town of Dennis	Qualifications denied 1/6/2016 Appointed 10/6/2015		
c) BOCC 4-2016 Hamnquist, Leif	No Affiliation (Provincetown)	Qualifications denied 1/6/2016		

8. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. For Informational purposes:
There are currently 675 certified building inspectors -- 264 Local - 411 Inspector of Buildings
- b. Felix Zemel, DPS to discuss
 - ✚ Eliminating Building Codes and Standard Module (old Technology)
 - ✚ Inclusion of a Building Plan Review exam for local inspectors
 - ✚ Possible movement toward ICC-based exams, only
 - ✚ Discussion of the current status of the ICC equivalent of the Fire Protection - Genera Exam
- c. The current local inspector exam can be completed either through ICC or NCPCCI (Prometric). Can the exams be completed through either track or must they be completed through the same track?
- d. Vote new Chairman and Vice Chairman

9. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ___**, **seconded by ___**. **Motion passed by unanimous vote.** (*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
Thomas Gatzunis	12/7-15/2015	MCPPOP – Certification for School Project Designers and Owner's Project Manager	10.0	1	C-2290*
Matthias Mulvey	12/10/2015	Hazard Mitigation Implementation webinar offered by American Planning Association	1.0	1	C-2681
	1/12/2016	Assessing Steel Pipeline and Weld Susceptibility to Hydrogen Embrittlement – Webinar offered by Office of Energy Efficiency & /Renewable Energy	1.0	2	C-2687
District 14 West	12/10/15	NFPA-13	2.0	1	D14w-1215
District 14	12/8/2015	Training Needs for the Future	2.0	2	D14-1215
	1/26/2016	HIC Review with Michael Morales, Office of Consumer Affairs	2.0	1	D14-0116
District 1	10/22/2015	Fire Separation. R-3 Use Groups	2.0	1	D1-1215
District 11	1/5/2016	On-Line Permitting	1.0	2	D11-0116
Laurie Livoli	1/8/2016	Designing for Fire Protection – on-line	1.0	2	C-2682
Keith Fox	1/6/2016	Inspection of Residential Photo Voltaic Systems On-Line course offered by Interstate Renewable Energy Council	6.0	2	C-2683
	1/7/2016	Deck Building 102 – Advanced Course On-Line offered by Simpson StrongTie	1.0	2	C-2454*
	1/8/2016	Designing Adhered Masonry Veneer On-Line	1.0	2	C-2684
James Taylor	1/12/2016	Soil and Foundations: 2012 IBC offered through CT	3.0	1	C-2685
	1/21/2016	2012 IBC Exit Systems & Accessible MOE offered through CT	6.0	1	C-2686
Wayne Wilson	1/5/2016	12 Hour CSL CEU – At Your Pace CS-011000	10.0	1	C-2233*
SEMBOA	1/13/2016	Pre-Existing Non-Conforming & General Zoning Discussion	2.5	1	SE-0116
MetroWest	1/19/2016	Firestop Inspection & Education	2.0	1	MW-0116
District 13	1/26/2016	Locking Arrangements in Memory Care Facility's	2.5	1	D13-0116
Mike Perkins	5/29/2015	MA – Residential Energy Code – HVAC and Indoor Air Quality	3.0	1	C-2488*
District 5/6	1/27/2016	Districts 5 & 6 HVAC Residential with Instructor Harold Leaming	3.0	1	D5-0116
Brian Bower	3/26/2015	Mass DEP UST/Stage 1 Program Workshop Underground Storage Tanks (UST's) and Stage 1/11 Vapor Recovery Systems	3.0	1	C-2688

Next meeting scheduled for **March 2, 2016, Sturbridge Public Safety Building, Sturbridge**