

FEMA Mitigation eGrants Access Instructions

Applications for PDM and FMA are submitted through FEMA's eGrants system. This system is for official use only. For questions or concerns please contact MEMA's Hazard Mitigation Unit Staff.

To enter the site for E-grants, go to <https://portal.fema.gov/famsVuWeb/home>

1. Click on the "New User" button near the bottom of the screen.
2. A security window will ask you to "type the characters appearing in the picture" and select the "submit" button.
3. Enter the contact information on the registration screen (note 'required fields') and select the "submit" button.
4. Create Username/Password on the screens provided and 'submit'. (Be sure to write down your username and password and save it)
5. You will arrive at a screen that says, "No privileges have been granted - click here to request system access"
6. Click on the link for 'Mitigation eGrants'
7. Select 'Click here to access/request access to this application'
8. It then asks you to enter a 'Valid Access ID' - enter S25 here (make sure you use a capital 'S')

This should get the request into the State's queue to assign view, edit, print sign & submit privileges.

9. Please send an email and an authorization letter (See Template) to MEMA's Hazard Mitigation Unit mitigation@massmail.state.ma.us to notify us that you've completed the registration process.

Any questions on this process, please call Sherry Leung at 508-820-1436 or Sarah White at 508-820-2053