

Instructor Development Refresher Program Description

This Instructor Development Refresher Program is offered as a two day or three night program and is designed to update and refresh Veteran trainers with instructional styles, lesson plan delivery and learning principals. Any instructor who has not been to an instructor development class in the last five years and any MPTC **veteran instructor** who has never been to an instructor development program are encouraged to attend.

Some program objectives include: Identifying Training Goals and Performance Objectives; Organizing Learning Points into a Systematic Lesson Plan; Improving Platform Skills; Capitalizing on Personal Instructional Styles while Presenting Information; Using Training Aids; Applying Adult Learning Principles; Training Management; Dealing with Difficult Students; Utilizing Generational Gaps; and Use of Appropriate Assessment and Evaluation Methods.

The most recent MPTC Rules and Regulations applying to Instructional Services & Contracts will be covered as well as MPTC Policies and Procedures for all Instructors.

Participants will be required to complete assignments and attend both days of this training to receive a certificate of completion. It is suggested that you clear your schedule when attending this two day or three night class. There is a homework assignment the first evening that will require your attention, along with a pre-assignment that must be completed before attending the first day of training. This pre-assignment sets up exercises that the attendee must complete on the first day of training. Therefore, **all applications for this training must be in at least one week prior to the start date of the class** to give the attendee ample time for the pre-assignment to be completed.

Please note that new instructors to the MPTC MUST attend the Six Day Instructor Development Program or an equivalent as a pre-requisite course if they wish to apply to teach for the Massachusetts Municipal Police Training Committee (MPTC) and its sponsored programs (i.e. Recruit, Professional Development, Specialized, Basic Reserve and Reserve In-Service Programs).

Any questions about this program should be directed to Dori-Ann Ference, Curricula Development Coordinator, Programs & Standards @ (781) 437-0362 or Doriann.ference@state.ma.us