



THE FOLLOWING RULES SHALL BE OBSERVED BY ALL PERSONS ATTENDING TRAINING PROGRAMS AT THE MASSACHUSETTS STATE POLICE ACADEMY:

ALCOHOL - DRUGS: No person shall attend a class or meeting with the odor of alcoholic beverages on their breath. Possession or consumption of drugs or alcoholic beverages at the facility is prohibited, except for controlled drinking demonstrations as part of sanctioned training. Violation of this rule will result in immediate dismissal.

ATTENDANCE: Each student shall notify the instructor if it is necessary to be absent for any reason from the scheduled classes. Certificates may be withheld for students missing areas of instruction. Students that are not able to attend the training should contact the Academy in advance so that their slot can be filled from the "waiting list". The Academy will contact the agencies of students that "NO SHOW" for training.

ATTIRE: All persons attending programs sponsored by the Massachusetts State Police Academy shall attend classes dressed in the following acceptable attire:

- A. Male personnel: - official department uniform; or - a suit or sports jacket with dress shirt and tie, or sports shirt and sweater; or - slacks with coordinated open-collared shirt.
- B. Female personnel: - Official department uniform; or - a dress; or - skirt and blouse or sweater combination; or - slacks and coordinated blouse.
- C. Blue jeans / dungarees and t-shirts are NOT acceptable attire and shall not be worn unless approved in advance by the instructor due to necessities of the training.
- D. Students staying at the facility shall continue to wear appropriate attire at all times.

CONDUCT: While attending the facility your conduct both on and off the campus reflects upon the Academy and your agency. Conduct unbecoming an officer will be dealt with accordingly.

DORMITORY ROOMS: The Desk Officer will assign a dorm room upon your arrival. Linen shall be issued upon your arrival. Upon departure, beds shall be stripped by the student and linen turned in. Cleanliness of dormitory rooms shall be the responsibility of each officer. Rooms shall be subject to periodic inspection. Towels are not provided.

FIREARMS: Firearms shall not be worn visibly in the facility or on campus unless the student is wearing a distinguishable police uniform or displaying his/her badge of office. Officers are encouraged to secure weapons in the firearms storage lockers located outside the chow hall. Firearms shall not be stored in the dormitory areas under any conditions.

FOOD AND DRINK: Food or drink shall only be consumed in designated areas and shall not be consumed or kept in dormitory rooms. The Academy chow hall is open for breakfast and lunch each training day and offers a variety of food choices at a reasonable cost. Dinners are only available when a recruit class is in session or by making arrangements with the chow hall staff.

GAMBLING: Gambling in any form is prohibited.

LOUD NOISES: Officers shall not engage in loud noises in the hallways and shall not use vulgar or unprofessional language or behavior. Please be considerate of other students, classes, and staff.

PARKING: Officers shall park their automobiles in the front parking area only. All vehicles shall be secured.

SMOKING: The Massachusetts State Police Academy prohibits smoking in all inside areas. Smoking is permitted only in designated outside areas.

TRAFFIC REGULATIONS: Please obey all local traffic laws; violations will be reported to the officer's agency.

PHONE MESSAGES: The Academy Duty Officer can be reached at (508) 867-1000 for urgent messages.

USE OF GYMNASIUM: When no classes are in session, those wishing to use the gym and all equipment may do so at their own risk and in accordance with Academy guidelines. Gym shoes and appropriate clothing shall be worn at all times. No person shall use any Department fitness facility; unless a waiver form has been submitted with the Desk Officer.

RECRUIT CONTACT: The Academy's primary mandate is recruit training. The recruit academy must take precedence over all other activity at the facility. Recruits undergo weeks of strict paramilitary training. Academy students and guests shall not engage recruits in unnecessary conversation nor subject them to any harassment. ****ALL personnel are forbidden from the area of the recruit academy living quarters.**

INFRACTIONS: Infractions of any of the foregoing rules may result in dismissal from the training program and / or subsequent Academy programs, and an incident report may be sent to the officer's agency. Any unwarranted damage to the facility or equipment or failure to return Academy property shall result in direct billing to the officer, with a copy to the officer's agency.