

**COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY  
STATE 911 DEPARTMENT  
151 Campanelli Drive, Suite A  
Middleborough, MA 02346  
Phone (508) 828-2911  
www.mass.gov/e911**

**PSAP/RECC ANNUAL CERTIFICATION OF COMPLIANCE FORM  
FOR FISCAL YEAR 2016**

**THIS FORM IS DUE ANNUALLY ON OR BEFORE JULY 31<sup>ST</sup>.**

**Name of PSAP/RECC**

Address

City/Town/Zip

Telephone Number

Fax Number

Website

**Name /Title of Authorized Signatory**

Address (if different from above)

Telephone Number

Fax Number

Email Address

I, \_\_\_\_\_, hereby certify on behalf of the above Public Safety Answering Point or Regional Emergency Communication Center ("Certifying Entity") as follows:

1. I am authorized to complete this Certification of Compliance.
2. Each person who acts as an enhanced 911 telecommunicator for the Certifying Entity is certified as an enhanced 911 telecommunicator in accordance with the provisions of 560 CMR 5.00.
3. The following is a complete list of each person who acts as an enhanced 911 telecommunicator for the Certifying Entity, and each such person is certified as an enhanced 911 telecommunicator in accordance with the provisions of 560 CMR 5.00 and the continuing education training and hours for each person.  
**(See page 4 for spreadsheet)**

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4. Primary PSAPs, Regional PSAPs, RECCs only:

The Certifying Entity provides EMD as required by the provisions of 560 CMR 5.00 as follows:  
(check one)

through certified emergency medical dispatchers (provided by the PSAP)

Or

through the following certified EMD resource (provided by Fire Department, Private Ambulance Company or other Certified Entity): \_\_\_\_\_

Insert Name of Certified EMD Resource\* (if applicable)

5. If the Certifying Entity provides EMD through certified emergency medical dispatchers (provided by the PSAP), list for each enhanced 911 telecommunicator the expiration date for EMD certification and CPR certification.

**(See page 5 for spreadsheet)**

6. If the Certifying Entity provides EMD through certified emergency medical dispatchers (provided by the PSAP), please identify the EMD protocol being used. (check one)

APCO

PowerPhone

Priority Dispatch

7. If the Certifying Entity provides EMD through certified emergency medical dispatchers (provided by the PSAP), who performs quality assurance for the Certifying Entity (i.e., who is your Quality Assurance Administrator)? \_\_\_\_\_

8. If the Certifying Entity provides EMD through certified emergency medical dispatchers (provided by the PSAP), how many medical calls have you received as of the date of this Annual Certification of Compliance filing with the State 911 Department? \_\_\_\_\_

9. If the Certifying Entity provides EMD through certified emergency medical dispatchers (provided by the PSAP), what percentage of medicals calls were reviewed for quality assurance?  
\_\_\_\_\_

10. If the Certifying Entity provides EMD through certified emergency medical dispatchers (provided by the PSAP), describe briefly the method of documentation being used for quality assurance. (Attach separate page if more space is necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. The Certifying Entity has notified the local emergency medical services provider of the EMDPRS that is used for the Certifying Entity and the local emergency medical services provider has acknowledged receipt of such notification.

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I understand that records disclosed to the State 911 Department may be or may become a public record and may not be protected from disclosure by law.

I hereby declare, under the pains and penalties of perjury, that the above statements are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*Please note, if your PSAP or RECC is providing EMD through a Certified EMD Resource, that the Certified EMD Resource is also required to complete and submit to the State 911 Department a Certified EMD Resource Annual Certification of Compliance Form. Please coordinate with your Certified EMD Resource to ensure Annual Certification of Compliance Form is filed in compliance with regulations.

**Mail Completed Application to:**

STATE 911 DEPARTMENT  
151 Campanelli Drive, Suite A  
Middleborough, MA 02346

ATTN: MONNA WALLACE

For assistance, please contact Monna Wallace at 508-821-7220 or by email at [monna.wallace@state.ma.us](mailto:monna.wallace@state.ma.us)



