



Welcome to the Essex County Sheriff's Department Youth Leadership Academy

Please read, check off, print and save for reference
(total 8 pages not including waivers)

IMPORTANT

To fill in the application, you must save it to a file, then fill in, print and then mail, fax **OR** e-mail, sending the file as an attachment. All applications will be stamped with the date received.

- I have read all information regarding the Youth Leadership Academy.
- I have filled out the application in full. I understand if information is missing my child may be placed on a wait list until I provide the information.
- I have listed another person, other than me, as the emergency contact.
- I have filled out and signed the release of liability, waiver of claims and photo release.
- I have filled out and included, with the application, all additional waivers.
Junior Academy – waivers for pick up/drop off – Rock Wall – Jump on In
Senior Academy – waivers for pick up/drop off – Ropes Course
- I have read the rules and have kept a copy to read again just prior to my child attending the Academy.
- I have read and I understand the bus stop schedule.**

****Bus stop schedule is subject to changes. Please check the website for updated schedules and information the week before and week of your child's attendance.**

PLEASE GO TO: www.mass.gov/essexsheriff/

PLEASE MAIL COMPLETED FORMS TO

Essex County Sheriff's Department
Attention: Training Department - Leadership Academy
20 Manning Avenue, Middleton, Ma 01949
or FAX to 978-750-1999 or E-MAIL ya@eccf.com

Participants are selected from the applications submitted and are selected on first come first serve basis

**ESSEX COUNTY SHERIFF'S DEPARTMENT
YOUTH LEADERSHIP ACADEMY**

Dear Parents/Guardian(s),

Thank you for choosing the Essex County Sheriff's Department Leadership Academy. The Academy is a non-profit educational service. There are two age groups: The Junior Academy ages 8 -11 yrs and the Senior Academy ages 12-15. This well structured and disciplined program will use a wide variety of game and team-building activities which will help develop teamwork and cooperation. Your child will be challenged both physically and mentally. This will help prepare the participants for the challenges of the high and low ropes course. Please be advised that some of these activities can be physically demanding. Safety is a very high priority for all participants.

Please provide all the information requested on the application. If a situation or health issue is not on the application, please provide us with that specific information pertaining to your child. If you feel your child cannot participate in certain activities please provide that information on the application or contact us prior to his/her participation at the Academy.

It is important that you read all the information that we have provided. This will help enable us to provide a creative, enjoyable and positive experience for your child.

FOR MORE INFORMATION PLEASE CALL THE TRAINING DEPARTMENT 978-750-1900 EXT 3312 OR E-MAIL US WITH YOUR QUESTIONS AT ya@eccf.com

**ALSO PLEASE REFER TO OUR WEBSITE FOR UPDATES AND CHANGES
www.mass.gov/essexsheriff/**

SCHEDULE OF CITIES AND DATES

REGION	DATES	CITY/TOWN
1	7/1 to 7/5	North Andover – Andover (no Academy July 4 th)
2	7/8 to 7/12	Haverhill – Merrimac – Groveland – Georgetown
3	7/15 to 7/19	Lawrence – Methuen (see bus schedule) Middleton – Danvers (drop off at Essex Aggie)
4	7/22 to 7/26	Boxford – Topsfield – Hamilton – Wenham
5	7/29 to 8/2	Gloucester – Rockport – Ipswich – Essex – Rowley – Manchester
6	8/5 to 8/9	Beverly – Salem – Peabody – Marblehead
7	8/12 to 8/16	Lynn – Swampscott – Saugus – Lynnfield – Nahant
8	8/19 to 8/23	Newburyport – Amesbury – Salisbury – West Newbury – Newbury

The Youth Leadership Academy is made possible through a grant from New England High-Intensity Drug Trafficking Areas “New England HIDTA”

THIS YEAR'S ACTIVITIES INCLUDE (not a complete list)

Rock wall – Fishing Trip – Ropes Course – Laser Quest - and other fun and games

To enroll your child for the 2013 Youth Leadership Academy please fill out the application.

E-mail all forms to ya@eccf.com **OR** mail forms to:

Essex County Sheriff's Department,
Attention: Training Dept/Leadership Academy
20 Manning Avenue, Middleton, Ma 01949

<u>For Internal Use Only</u>	Date Received _____	Allergy(s) _____
Active List _____	Wait List _____	Confirmed by E-mail _____
		Recent Injury _____
		Other _____

LEADERSHIP ACADEMY APPLICATION

Participants are selected from the applications submitted and are selected on first come first serve basis

PLEASE PRINT CLEARLY

NOTE: All information must be provided in full for your child to be placed on the list. Some of the Academies' weeks fill very quickly. If any information is omitted, your child will automatically be placed on the waiting list for that particular week until all information is provided. If that particular week is filled, your child may remain on the wait list or be placed on another week.

PLEASE CHECK ONE OF THE FOLLOWING

- Ages 8–11 Junior Leadership Academy**
 Ages 12–15 Senior Leadership Academy

Attending week of _____ To _____ Region # _____ City/Town _____

Child's Name _____

Date of Birth _____ Age _____ Sex: M _____ F _____

Address _____ City _____ State _____ ZIP _____

Parent(s)/Guardian(s) Name _____

Home Number _____ Cell Number(s) _____

E-mail Address _____

If you are not available in an emergency, who should be contacted?

Name _____ Phone Number _____

Relationship to Child _____

My child will be taking the bus _____ Bus Location _____ Time _____

I will drop my child off at the Aggie _____

INSURANCE INFORMATION

Is your child covered by family medical/hospital insurance? Yes____ No____
If yes, please indicate carrier or plan name

_____ Group # _____

Carrier's Address _____

Name of Insured _____ Relationship to Child _____

MEDICAL INFORMATION

Does your child have any current or past medical conditions that could affect his/her ability to participate in the Leadership Academy? Yes____ No____
If yes, please explain:

Is your child taking any medication(s)? Yes____ No____
If yes, please state what medication and the condition for which your child being treated.

Does your child have any of the following conditions? Yes____ No____

- ____ Recent injury ____ Recent Surgery ____ Diabetes
- ____ Food Allergies ____ Medication Allergy ____ Asthma
- ____ Inhaler ____ Epi Pen ____ Other Allergies
- ____ Chronic or recurring illness

If you check any of the above, please provide all additional and specific information:

PLEASE NOTE:

Any of the above information may require further documentation or note from physician.
Any medications/epi pens will be held by a Sheriff's Staff Member throughout the course of the day. Medications must be in the original prescription container with the child's name

Do you authorize the Sheriff's Staff Member to assist in the administering of your child's medication if necessary? Yes____ No____

Please state the medication(s): _____

Parent/Guardian Signature _____

RELEASE OF LIABILITY - ACKNOWLEDGEMENT OF RISK

I understand that I/We are voluntarily participating in the Essex County Sheriff’s Department Leadership Academy. In an effort to best serve my child, I give permission to allow the Essex County Sheriff’s Department’s Staff to speak freely with the school and any/all of the individuals named on this application who are working with my child.

WAIVER OF CLAIMS

I have been made fully aware of and understand the purpose, specific activities and risks in which my child will participate during his/her participation in the Essex County Sheriff’s Department Leadership Academy. Therefore, I hereby agree to indemnify and hold harmless, release and forever discharge the Essex County Sheriff’s Department, their employees, agents, successors and assigns from any and all manner of actions, suits, claims, demands, damages, and liability (including negligence claims) in law and in equity which may arise or result from my child’s participation in the Essex County Sheriff’s Department Leadership Academy including costs and reasonable attorney fees. The terms herein shall serve as a release not only for me but also for all members of my family. I/We assume the risk of any and all injuries that may occur during participation in the program. Moreover, I acknowledge that I have been made fully aware of and understand the Department’s procedure for administering medications to my child, if necessary, and authorize them to act accordingly and in the manner set forth in the application packet herein.

Parent/Guardian: _____
Print Name Signature

Date: _____

PHOTO/MEDIA RELEASE

I grant to the Essex County Sheriff’s Department Leadership Academy the right to use, reproduce, assign and/or distribute photographs, films, videotapes and sound recordings of the participant for use in materials they may create.

Parent/Guardian: _____
Print Name Signature

Date: _____

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PLEASE PRINT – SAVE & READ AGAIN PRIOR TO YOUR CHILD ATTENDING
ATTENTION: PARENT/GUARDIAN
CONTACT NUMBER 978-750-1900 EXT 3312 FOR THE FOLLOWING INFORMATION

- If your child is placed on the active list and will not be attending please notify us immediately.
- If your child is going to be absent on any day, you must leave a message by 8:30AM. If you need to contact your child while he/she is at the Academy, please call the above contact number.
- No lunch is required on Friday. There will be a cookout/graduation at 12 noon at Essex Aggie. Parent/guardians are strongly encouraged to attend. You may take your child home immediately following the graduation.
- Sneakers are mandatory and must be worn at all times. Moreover, because of the nature of the activities, flip flops, sandals, half skirts, tank tops, short shorts, or pants below the beltline are prohibited. Please be advised that failure to comply with the foregoing may lead to your child being prohibited from participating in the day's activities and being sent home.
- Please supply your child with a water bottle and lunch every day. Snacks are also recommended. Backpack or carry bag is not necessary but recommended. **Please label with your child's name.** Sunscreen and bug spray are encouraged. Please ensure your child is dressed appropriately for the weather and activities.
- If any medications need to be brought to the Academy, the medication must be in the original prescription container and listed with your child's name. If the medication was not listed on the application, the parent/guardian must supply a signed note accompanying the medication and authorizing Department Staff to administer the medication to the child. The staff member will not administer without this information. A Sheriff's staff member will hold onto the medication.
- If a child has his/her cell phone, it must be placed in their backpack/carry bag and turned off. Please be advised that the use of cell phones during the day is prohibited. Failure to adhere to the foregoing may result in the confiscation of the phone, which will be returned at the end of the day.
- No child will bring drugs, alcohol, weapons, fireworks, headphones, ipods, games, balls (of any kind), skateboards or electronic games to the Academy.

PLEASE BE ADVISED THAT FAILURE TO ADHERE TO ANY OF THESE RULES AND REGULATIONS MAY RESULT IN YOUR CHILD BEING DISMISSED FROM THE ACADEMY AT THE DISCRETION OF THE DEPARTMENT

PLEASE PRINT – SAVE
READ AGAIN PRIOR TO YOUR CHILD ATTENDING

****REMEMBER TO CHECK THE WEBSITE FOR ANY CHANGES AND UPDATES ON THE BUS SCHEDULE**

STUDENT PICK-UP / DROP OFF - PLEASE ABIDE BY THESE TIMES

YOUR CHILD MUST BEHAVE ON THE BUS! HORSEPLAY, FIGHTING, FOUL LANGUAGE AND OTHER FORMS OF MISCONDUCT ARE PROHIBITED AND MAY RESULT IN DISMISSAL FROM THE ACADEMY AT THE DISCRETION OF THE DEPARTMENT

IF TAKING THE BUS

Your child must be at the designated bus stop location on time.
In the afternoon, your child will be dropped off at the same location approximately 2:45 – 3pm. Please allow extra time for multiple bus stops.

IF DROPPING OFF AT ESSEX AGGIE

Your child must be dropped off no earlier than 8AM and no later than 8:30AM at the Essex Agricultural School, 562 Maple Street (Rt.62) Danvers, MA. See Youth Academy sign for parking. Your child must be checked in by a staff member.

PLEASE TAKE NOTE: CHILD MUST BE PICKED UP BY 2:30PM FROM THE AGGIE AT THE SAME LOCATION

IF YOUR CHILD IS GOING TO BE ABSENT

Please leave a message at 978-750-1900 EXT 3312 BY 8:30AM that day.

IF YOU NEED TO REACH YOUR CHILD DURING THE DAY

Please call 978-750-1900 EXT 3312

FOR EMERGENCY USE ONLY

For emergency 24 hour calls only. Please call 978-750-1900 ext 3302
Someone will forward the call or information to the correct person.

**PLEASE VISIT OUR WEBSITE FOR
INFORMATION UPDATES AND CHANGES
www.mass.gov/essexsheriff/**

“THIS IS NOT A COMPLETE BUS SCHEDULE”
BUS LOCATIONS AND TIMES ARE SUBJECT TO CHANGE PLEASE CHECK THE WEBSITE
THE WEEKEND PRIOR TO YOUR CHILD ATTENDING

BUS SCHEDULE AND LOCATIONS

PLEASE NOTE: In an effort to accommodate all children and make the bus trip less difficult we have added extra bus stops to some of the regions. Please choose the best one for your child. Please adhere to the bus stop you have chosen for the whole week. If there must be a change, please notify us as soon as possible. The first bus stop will be promptly at the time specified. **PLEASE BE ON TIME.** If there is a second and third bus stop for your region the times are approximate. Please be there for time specified. We have no control over traffic delays.

REGION 1: North Andover – Andover (no Academy July 4th)

8AM - Merrimac College (use parking lot by the Chapel)

REGION 2: Haverhill – Merrimac – Groveland – Georgetown

8:00AM – JG Whittier Middle School, 256 Concord St., Haverhill

8:15AM – Georgetown Middle/High School, 11 Winter St., Georgetown

REGION 3: Lawrence – Methuen - Middleton – Danvers

8AM - Central Catholic High School, 300 Hampshire St., Lawrence

Middleton - Danvers: Drop child off at Essex Aggie

REGION 4: Boxford – Topsfield – Hamilton – Wenham

8AM – Topsfield Fairgrounds parking lot (after buildings, Parking Lot A)

REGION 5: Gloucester – Rockport – Ipswich – Essex – Rowley – Manchester

7:45AM – O’Maley Middle School, 32 Cherry St., Gloucester

8AM - Ipswich Police Station, 15 Elm St., Ipswich

8:15AM – Market Basket, 225 Nbpt Tpk, Rowley - use front end of lot closest to Rte 1

REGION 6: Beverly – Salem – Peabody – Marblehead

8AM – Collins Middle School, Salem - Powderhouse Ln., parking lot near football field

8:15AM – Briscoe Middle School, 7 Sophier Rd., Beverly

REGION 7: Lynn – Swampscott – Saugus – Lynnfield – Nahant

8AM - Lynn English High School, 50 Goodridge St., Lynn

8:15AM – Our Lady of Assumption, 17 Grove St., Lynnfield, use school parking lot

REGION 8: Newburyport – Amesbury – Salisbury – West Newbury – Newbury

8AM - OCC Center, 80 Elm St. (RTE 110) Salisbury, back end of parking lot

8:15AM – National Guard Armory, Low St, Newburyport (across from Middle School)