

MASSWORKS INFRASTRUCTURE PROGRAM
2017 APPLICATION

All MassWorks Applications must be filed electronically. Access to the online application system will be available on May 18, 2017 and applications may be submitted between Monday, July 24st and Friday, August 4th 2017. If your community submitted a MassWorks application in past application rounds, the information submitted has been saved and will be available for viewing on May 18, 2017 when the online system is available.

Please refer to the 2017 MassWorks Infrastructure Program Application Guidance Document for assistance completing the application form.

SECTION I. APPLICANT INFORMATION

1.1: Name of Municipality or Public Entity: _____

1.2: Executive Officer or Designee for Project: _____

1.3: Application Contact (if different from above): _____

1.4: Title: _____

1.5: Address: _____

1.6: City: _____

1.7: State: _____

1.8: ZIP: _____

1.9: Phone: _____

1.10: Fax: _____

1.11: E-mail Address: _____

SECTION II. PROJECT TYPE

2.1: Please select one of the following project types that best describe your project:

- Mixed-use development with housing density of at least 4 units to the acre
- Housing development at density of at least 4 units to the acre
- Economic Development and job creation and retention
- Transportation improvements to enhancing safety in small, rural communities

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Right of Way
 Other

Easement

3.5b: If other, please explain. _____

3.6: If not currently public, will the site be publicly owned by the project start date?

Yes No

3.6b: If not, please explain and include details about the nature, timing, and mechanism of the public acquisition. _____

3.7: Is the project seeking other sources of public funds? If yes, please include a description and status of the funding sources in Section VI. Budget and Sources.

Yes No

3.8: Has the project been subject of a local public hearing?

Yes No

3.9: Will the project be ready to proceed with construction in the upcoming construction season?

Yes No

3.10: Will the project require coordination with a utility company?

Yes No

3.10b: If yes, please list the company involved and briefly describe your interactions to date.

SECTION IV. PREPARING FOR SUCCESS

4.1: Does the project support a transit-oriented development (that is, development located within one-half mile of a transit station; further, a transit station is defined as a subway or rail station, or a bus stop serving as the convergence of two or more bus fixed routes that serve commuters)?

Yes No

4.1b: If yes, please identify the type of transit services and name of location/station:

4.2: Does the project support the redevelopment of a previously developed site?

Yes No

4.3: Does the project support a development containing a mix of residential and commercial uses, with a residential density of at least four units to the acre?

Yes No

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4.4: Does the project support the development of new housing with a residential density of at least four units to the acre?

Yes No

4.5: Is the project supported by two or more communities?

Yes No

4.5b: If yes, please attach letters of support from each community. At least one letter, from a community other than yours, is required.

4.6: Is the project located in a Gateway City?

Yes No

4.7: Is the project consistent with MassDOT's Complete Streets design guidelines? Please note, if the project impacts a state owned roadway the project proponent will be required to adhere to the Complete Street design guidelines.

Yes No

4.7b: If no, please explain. _____

4.8: Is the project consistent with the City or Town's Master Plan?

Yes No

4.9: Is the project consistent with a Regional Planning Agency regional growth plan?

Yes No

4.9b: If yes, please identify the plan. _____

4.10: Is the proposed project expected to support future growth, within the next five years, in and around the project area?

Yes No

4.11: Does the municipal zoning allow, by-right, each of the housing or economic development project(s) identified in this application? If not, please describe the existing zoning and any steps that have been taken to amend the zoning to allow the project(s) to proceed by-right or through an expedited permitting process.

Yes No

4.11b: If no, please explain.

To answer the following questions, the Preparing for Success Online Mapping Tool can be utilized. The Preparing for Success Online Mapping Tool allows users to interactively display a number of geographic districts, as well as overlay multiple districts at one time. The Online

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Mapping Tool is available on the Massachusetts Permit Regulatory Office website under the MassWorks Infrastructure Program page:

http://maps.massgis.state.ma.us/map_ol/eohed_mapping.php

4.12: Is your community participating in or applied for a Community Compact with the Commonwealth?

Yes No

4.12b: If yes, please provide a description of your Community Compact, its status and any actionable items that have resulted or will result from the Compact.

4.13: Does this project fall within an Expedited Local Permitting District/Chapter 43D District?

Yes No

4.13b: If yes, what is the name of the Chapter 43D District?

4.14: Does this project fall within a Growth District?

Yes No

4.15: Does your municipality have a Chapter 40R District or Compact Neighborhood Designation?

Yes No

4.16: Is the proposed project located within a Chapter 40R District or Compact Neighborhood?

Yes No

4.17a: Is the project located within any of the regions that have a Land Use Priority Plan which identifies priority development and preservation areas (e.g., South Coast Rail Corridor, 495/Metrowest Compact, Merrimack Valley, Pioneer Valley, Central MA or Metro North region)?

Yes No

4.17b: If yes, does this project fall within a state identified Priority Development Area or a Priority Preservation Area?

Yes No

4.17c: If yes, what is the name of the Priority Area?

4.18: Please explain how the proposed project is consistent with the Land Use Priority Plan for your region. If not identified as a state or regional priority area, how is the location and/or development consistent with the plan?

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4.19: Has your community received a Green Community Designation from the Executive Office of Energy and Environmental Affairs?

Yes No

4.20: Will the proposed project impact or involve (directly or indirectly) a state owned highway or roadway?

Yes No

4.20b: If yes, what is the name of the state owned highway or roadway that will be impacted. If multiple highways or roadways will be impacted please list them. _____

4.20c: If yes, have you reviewed the project with your local MassDOT District Office?

Yes No

SECTION V. PROJECT MAP

5.1: Please provide maps, photographs or any other graphics which delineate the project site and its context.

Applicants may use the Preparing for Success Online Mapping Tool, available in the tools section of the Massachusetts Permit Regulatory Office website under the MassWorks Infrastructure Program page: http://maps.massgis.state.ma.us/map_ol/eohed_mapping.php to create project maps that can be uploaded to this form.

SECTION VI. BUDGET AND SOURCES

6.1: Please provide a breakdown of the project budget. This should include the cost of each element of the project (survey, permitting, design, bid, construction oversight, construction, etc.) and should not be limited to the work which will be covered by MassWorks funding. The table should indicate if the cost listed is an estimate or if the work has been bid. The table should also indicate if MassWorks funds will be used for each element of work listed.

Please be advised that no more than 10% of the total grant request may be used for design/engineering, except in communities with a population of 7,000 or less. These municipalities are eligible to apply for full design/engineering costs, along with a construction grant.

Action	Total Cost	Funding Source	Status of Funding
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			Source (secured or unsecured)
Survey			
Permitting			
Design/Engineering			
Construction			
Other			

6.2: Please identify all sources of funding to support the proposed public infrastructure project, including the total requested MassWorks Infrastructure Program grant. Please specify whether each funding source is secured or currently pending approval.

Source	Total	Secured/Pending
MassWorks		
Municipality		
Federal		
Other		
Total		

SECTION VII. PROJECT SCHEDULE AND MILESTONES

7.1: Please provide a project schedule and anticipated project milestones for the public infrastructure project for which the community is seeking grant assistance.

Milestone	Start Date	End Date
Survey		
Permitting		
Design/Engineering		
Bid/Contract		
Start Construction		
25% Construction		
50% Construction		
75% Construction		
100% Construction		
Punch List		

SECTION VIII. READINESS CHECKLIST

8.1: Please provide a list of all permits and other actions required for this project, the current status of those permits, and the timeframe in which the permits will be obtained. Please specify all required local permits and the status of each.

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Required Permit	Filing/Request Date	Anticipated Date of Issuance
<input type="checkbox"/> MEPA: ENF		
<input type="checkbox"/> MEPA: EIR/FEIR		
<input type="checkbox"/> Order of Conditions		
<input type="checkbox"/> Superseding Order of Conditions		
<input type="checkbox"/> 401 Water Quality Certification		
<input type="checkbox"/> Water Management Act Permit		
<input type="checkbox"/> MassDOT Access Permit		
<input type="checkbox"/> Sewer Extension Permit		
<input type="checkbox"/> Mass Historic Commission Review		
<input type="checkbox"/> Utility relocation		
<input type="checkbox"/> Article 97 Land Disposition		
<input type="checkbox"/> Local Permit:		
<input type="checkbox"/> Local Permit:		
<input type="checkbox"/> Local Permit:		

SECTION IX. DEVELOPMENT PROJECT

9.1: Is the applicant seeking grant funds to support a transportation project to enhance safety in a small, rural community with a population of 7,000 or less? If yes, the applicant is not required to complete the remaining questions in Section 9.

- Yes No

9.2: Please select one of the following project types that best describe your project.

- Mixed-use development with housing density of at least 4 units to the acre
 Housing development at density of at least 4 units to the acre
 Economic development and job creation and retention

9.3: Does the project support immediate growth in and around the project area?

- Yes No

9.4: Please provide a letter from the private entity confirming the intent to move forward with the proposed private development project and answering questions 9.5 through 9.11 below. The municipality should also reflect the information provided in the developer’s letter or describe the broader development plans for this location in the answers to the questions below. Municipalities are encouraged not to leave questions 9.4 – 9.13 blank.

9.5: Is the private development project dependent on the public infrastructure project that is the subject of this application? If yes, please explain how the infrastructure investment is necessary for the development to proceed and include supporting evidence. If no, please explain the relationship between the public infrastructure and the private development identified in the application.

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9.6: Please provide the anticipated private development project start date. _____

9.7: Is the development project fully permitted? If the development is not fully permitted, please indicate what local and state permits are outstanding and the expected timeframe within which the permit(s) will be secured.

Yes No

9.8: Please provide the total anticipated private investment in the private development project.

9.9: Is the development project's funding fully secured? If financing is not secured, please indicate funding sources being sought and a timeline for when they will be secured by the developer.

Yes No

9.10: Has the municipality provided the project with local incentives? If yes, please indicate the type of incentives (TIF, grant, zoning relief).

Yes No

9.11: Please provide a detailed description of the private development project that includes the full scope of the project (including phasing details, if applicable).

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9.12: Please provide information regarding the private development scope:

Type of private development project:

Housing Commercial Mixed-use

Total new square footage of new office, retail or industrial space: _____

Total number of new rental housing units to be created: _____

Total number of new homeownership units to be created: _____

Total overall number of new units to be created: _____

Total number of affordable units to be created: _____

State level of affordability (30% of Area Median Income, 50%, 60%, 80%, etc.): _____

Number of construction jobs to be created: _____

Number of part time jobs to be created: _____

Number of full time jobs to be created: _____

Number of full time jobs to be retained: _____

9.13: Please provide a project schedule for the private development project and anticipated project milestones.

9.14: If available, please provide the following information for the private entity for this project:

Company Name: _____

Contact Information: _____

Phone: _____

Email: _____

X: CERTIFICATION OF PUBLIC ENTITY AUTHORIZATION

Please include a certified copy of the vote taken by the executive body authorizing acceptance of

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state funding for this project. If such vote is needed but has not been taken, please explain the timeframe in which this will be complete. If a vote is not needed, please explain.

I, (print) _____, hereby certify that I am duly authorized to submit this application on behalf of _____ and to agree to implement the MassWorks Infrastructure Program requirements on behalf of said municipality. I understand that the information provided with this application will be relied upon by the Commonwealth in deciding whether to make the MassWorks Infrastructure grant and that the Commonwealth reserves the right to take action against the applicant or any other beneficiary of the grant if any of the information provided is inaccurate, misleading, or false.

I hereby certify under the pains and penalties of perjury that the answers submitted in this application and the documentation submitted in support are accurate and complete.

Name	Title	Date
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Please return applications to:
MassWorks Infrastructure Program
Executive Office of Housing and Economic Development
1 Ashburton Place, Room 2101
Boston, MA 02108