



# Office of the Inspector General

*Glenn A. Cunha, Inspector General*

The Massachusetts Certified Public Purchasing Official (MCPPO) Program

## DESIGN AND CONSTRUCTION CONTRACTING

**PREREQUISITE:** *PUBLIC CONTRACTING OVERVIEW OR CHARTER SCHOOL PROCUREMENT*

**COURSE LEVEL:** INTERMEDIATE    **INSTRUCTIONAL METHOD:** GROUP-LIVE    **ADVANCED PREP:** NONE

This 3-day course is tailored to public officials involved in the design and construction of public buildings and public works. The course will cover practical applications and effective strategies for procuring and administering these contracts. Participants must have successfully completed *Public Contracting Overview* or *Charter School Procurement* prior to enrollment. *Design and Construction Contracting* concludes with a written examination.

### COURSE DATES:

**Future Dates TBA**

**8:30 A.M. – 4:30 P.M.**

**MCPPO Classroom (group-live)**  
*One Ashburton Place, Room 1306*  
*Boston, Massachusetts*

### Topics covered include:

- Procuring construction contracts under M.G.L. c. 149 and M.G.L. c. 30, § 39M
- Changes to public construction laws in effect on November 7, 2016, pursuant to *An Act Modernizing Municipal Finance and Government*, Chapter 218 of the Acts of 2016
- The roles of the owner, designer, contractor and construction manager
- The major stages of a public construction project
- Feasibility studies and project planning
- Prequalification procedures
- Qualifications-based selection of designers
- Evaluating and selecting architects and engineers
- Baselines for performance in a design contract
- The contractor and sub-contractor certification process
- Alternative construction methods under M.G.L. c. 149A
- Filed sub-bidding
- The objectives and importance of contract administration
- Contract terms that help protect your jurisdiction
- Keys to effective communication on construction projects
- Strategies for avoiding disputes with contractors



The Massachusetts Office of the Inspector General is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.NASBARegistry.org](http://www.NASBARegistry.org).

This course qualifies for 20 continuing professional education (CPE) credits, 20 professional development points (PDP) and 17 MCPPO credits toward recertification.

To register, please visit our website at [www.mass.gov/ig](http://www.mass.gov/ig). For additional information on the MCPPO Program or information regarding refunds, complaints and program cancellations, please contact Joyce McEntee Emmett, MCPPO Director, at (617) 722-8835 or via email at [MA-IGO-Training@state.ma.us](mailto:MA-IGO-Training@state.ma.us).