



MASSACHUSETTS

Workforce Investment Act

WIA Communication No. 04-22

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Directors
DCS Area Directors

cc: WIA State Partners

From: Susan V. Lawler, Commissioner
Division of Career Services

John A. King, Commissioner
Division of Unemployment Assistance

Laurence C. Jones, III, Director of Civil Rights
Division of Career Services / Division of Unemployment Assistance

Date: March 31, 2004

Subject: Equal Opportunity Policies

Purpose: The purpose of this information is to transmit updated information regarding the following Policies:

- #01-35 Equal Opportunity/Nondiscrimination
- #01-37 Equal Opportunity Initial and Continuing Notification: Posters, Fliers and Other Communications
- #01-38 WIA Grievance Procedures for Equal Opportunity/Discrimination Complaints.

The above policies have been adopted by DCS and DUA and remain in effect with the following exceptions:

- Laurence C. Jones, III is the Commonwealth's WIA EEO Officer

- Any information relating to Equal Opportunity must be forwarded to:

Laurence C. Jones, III, Director of Civil Rights
Commonwealth's WIA EEO Officer
Division of Career Services/Division of Unemployment Assistance
19 Staniford Street
Boston, MA 02114

- Division of Career Services/Division of Unemployment Assistance replaces the Commonwealth Corporation references.

Action

Required: Please distribute copies of this policy to all appropriate individuals in your organization.

Effective: Immediately

Inquiries: Questions related to this information may be addressed to Laurence Jones at (617) 626-5126 or Email: LJones@detma.org.

Filing: Please file this in your notebook of previously issued WIA Communication Series Issuances as #04-22.