

MASSACHUSETTS

# Workforce Investment Act

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**WIA Communication No. 04-89**

Policy  Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Regional Directors for Workforce Integration  
DCS Associate Directors  
DCS Field Managers

**cc:** WIA State Partners

**From:** Susan V. Lawler, Commissioner  
Division of Career Services

**Date:** November 22, 2004

**Subject:** Enhancing WIA Performance Outcomes Tutorial

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**Purpose:** To transmit updated information regarding the status of the Enhancing WIA Performance Outcomes Tutorial.

**Background:** Information regarding the availability of an on-line tutorial to assist WIA partners and service providers to develop a uniform understanding of WIA performance standards and how they work was previously transmitted in WIA Communication No. 04-86 (issued November 8, 2004). At that time, full functionality was not complete with the Adult and Dislocated Worker section still under development.

The Adult and Dislocated Worker section is now operational. The tutorial can be accessed through the following link:

[http://www.workforcetools.org/free\\_online\\_courses.asp](http://www.workforcetools.org/free_online_courses.asp)

**Action**

**Required:** Please inform all staff that the tutorial is fully functional and available for use.

**Effective:** Immediately.

**Inquiries:** Please direct all questions related to Adult and Dislocated Workers to Carla Erb at [cerb@detma.org](mailto:cerb@detma.org). All Youth questions should be directed to Gene White at [GWhite@Commcorp.org](mailto:GWhite@Commcorp.org). Also, indicate Issuance number and description.

**Filing:** Please file this in your notebook of previously issued WIA Communication Series Issuances as #04-89.