

MASSACHUSETTS

Workforce Investment Act

WIA Communication No. 05-81

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Directors for Workforce Integration
DCS Associate Directors
DCS Field Managers

cc: WIA State Partners

From: Jane Edmonds, Director
Department of Workforce Development

Susan V. Lawler, Commissioner
Division of Career Services

Jonathan Raymond, President
Commonwealth Corporation

Date: November 1, 2005

Subject: Incentive Awards for FY2005 WIA Title I Performance

Purpose: To announce incentive awards available to local workforce investment boards for exemplary performance levels achieved in FY2005 WIA Title I programs. The process for requesting release of an incentive award is described under *Action Required*.

Background: On October 7, 2005 the Department of Workforce Development issued WIA Communication FY2005 WIA Title I Annual Performance. The communication provided statewide summary data and local area breakouts on the results of workforce development services provided to older youth, younger youth, adults and dislocated workers.

In accordance with WIA Communication 01-58 WIA Title I Performance Incentives and Sanctions, a local workforce area must meet two criteria in order to qualify for an incentive award:

1. The performance score for each of the 17 core measures must meet or exceed performance levels, i.e., must be at 80% or higher of the negotiated performance level for each measure; and
2. The aggregate or cumulative score for each of the four program performance groups must exceed performance levels, i.e., must average 100% or higher for the adult, dislocated worker, youth and customer satisfaction performance areas.

Local workforce investment boards achieving both the minimum score of 80% on every measure as well as averaging at least 100% in each of the five program groups will be determined to have achieved exemplary performance and will qualify for an incentive award allotment. The amount of the award will be \$20,000 per local board.

Massachusetts as a whole met or exceeded established levels on each of the 17 performance measures mandated by the Workforce Investment Act. Seven local workforce investment areas: Boston; Cape Cod and Islands; Hampden County; Merrimack Valley; Metro North; Greater New Bedford; and Central Mass achieved exemplary performance and qualify for an incentive award.

Action

Required: Local boards qualified to receive an incentive award must submit a letter requesting release of the funds. The letter must include a brief description of the local board's plan for use of the funds. There are no administrative or program restrictions on the funds, other than to meet the definition of an allowable cost under Title I of the Workforce Investment Act. Submit the letter to:

Edward Bartkiewicz
Division of Career Services
19 Staniford Street, 2nd Floor
Boston, MA 02114

Questions: For more information please contact Carla Erb at 617-626-5687 or at cerb@detma.org.

Filing: Please file this in your notebook of previously issued WIA Communication Series Issuances as #05-81.