

Mass Workforce Issuance

Workforce Issuance No. 06-38

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Associate Directors
DCS Field Managers

cc: WIA State Partners

From: Susan V. Lawler, Director
Division of Career Services

Date: June 15, 2006

Subject: WIA Performance Training Session for Managers for FY2007

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and local workforce investment partners of two training sessions for Managers scheduled for Wednesday, June 28, 2006 and Wednesday, July 19, 2006, both at the Marlborough Training Center.

The Information and Performance Reporting Unit invites representatives of each workforce investment area to participate in a day of technical assistance session for managers responsible for overseeing WIA Performance.

Topics that will be discussed at the session will include:

- WIA Performance Measures (including the Common Measures)
- Key Definitions You Need to Know
- Performance Measures Methodologies
 - Who's In/Out of the Measure
 - How the Measures are Calculated

The dates that have been scheduled for these sessions are Wednesday, June 28th and Wednesday, July 19th, at the Marlborough Training Center. The sessions will begin at 9:30am and will end about 3:30pm. Lunch will not be provided.

Directions and Parking Instructions are attached.

Action

Required: Please RSVP to Leslie Abramowitz (labramowitz@detma.org) no later than Friday, June 23, 2006 with the following information for each attendee:

- Name
- Organization and City
- Email Address
- Telephone Number

Inquiries: Please direct all inquiries to Leslie Abramowitz at labramowitz@detma.org. Please reference this Issuance number with your inquiry.

DIRECTIONS TO MARLBOROUGH TRAINING CENTER *

201 BOSTON POST ROAD WEST - MARLBOROUGH

FROM NORTH OR SOUTH:

Take Rte. 495 to **Exit 24B - Northborough (Route 20 West)**. Travel towards Northborough approximately one-half mile. At the bottom of the hill, **immediately after the Starbucks/Boston Market building**, turn right at the traffic light into the parking lot of the R. K. Centre. The Training Center is located on the second floor of the 4-story building standing at the entrance to the R. K. Centre (this is the same building in which the Metro South/West Employment & Training Resources One-Stop career Center is located). **Phone: 508-786-0928**

FROM EAST OR WEST:

Take Rte. 9 or Massachusetts Turnpike to Rte. 495 and follow directions above. **Phone: 508-786-0928.**

*** Please Note:** Visitors to the Training center *must* observe the parking instructions, below:

R.K. CENTRE
191-201 Boston Post Road West (Route 20 – ½ Mile West Of Rte. 495); Marlborough, Massachusetts
RETAIL: 150,000 SF OFFICE: 81,000 SF



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