

# Mass Workforce Issuance

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**Workforce Issuance No. 07-26**

Policy  Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Associate Directors  
DCS Field Managers

**cc:** WIA State Partners

**From:** Susan V. Lawler, Director  
Division of Career Services

**Date:** May 5, 2007

**Subject:** **Implementing the Waiver for Youth Framework and Follow-Up Services**

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**Purpose:** To remind Local Workforce Investment Boards of the procedural requirements for implementing the waiver for Youth Framework and Follow-Up Services.

**Background:** For the period July 1, 2005 through June 30, 2007 the Commonwealth requested and was approved for the waiver of two regulatory requirements related to serving youth under Title I of the Workforce Investment Act.

One of the approved waivers allows for the non-competitive procurement of follow-up services when the follow-up services are *combined* with framework services. The Commonwealth's policy and procedures with respect to local areas implementing the waiver are described in WIA Communication No. 05-69 WIA Title I Youth-Related Waiver Authority (9/15/05).

The policy requires that local boards seeking to implement the waiver to:

- submit an addendum to its Local Annual Business Plan to the Division of Career Services. The addendum must describe the combined procurement process to be followed and the specific services to be provided and must clearly demonstrate that framework services are being provided in a manner consistent with either Section 123 of the Act or 20 CFR sec. 664.405(a)(4).

The addendum must be signed by all signatories of the Plan (or their designees) and should be submitted via email to Lisa Caissie at [lcaissie@detma.org](mailto:lcaissie@detma.org).

**Action**

**Required:** Each local board that implemented the waiver during the approved period should review its records to assure that it has complied with the state's policy and has submitted the required addendum to its local Annual Business Plan. If an addendum has not been submitted, please forward the addendum to Lisa Caissie at [LCaissie@detma.org](mailto:LCaissie@detma.org) no later than Friday, June 8, 2007.

**Inquiries:** Please email any questions to Diane Hurley at [DHurley@detma.org](mailto:DHurley@detma.org). Please cite this Issuance No. and subject.