

# Mass Workforce Issuance

---

**Workforce Issuance No. 07-29**

Policy  Information

---

**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Associate Directors  
DCS Field Managers

**cc:** WIA State Partners

**From:** Susan V. Lawler, Director  
Division of Career Services

**Date:** May 9, 2007

**Subject:** **Veterans Workforce Investment Program (VWIP) Enrollment**

---

**Purpose:** To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of the renewed authority to enroll eligible veteran customers in the Veterans Workforce Investment Program (VWIP) for training services.

**Background:** On May 1, 2007 local areas were instructed by Louise Meyer, Director of Field Operations, via email to delay any new enrollments into VWIP until further instructions were issued. Local areas were also asked to provide specific information regarding the status of those veteran customers who were waiting to access training services.

After reviewing the information provided, DCS is lifting the prohibition on VWIP enrollment for veteran customers in need of training services, as described below.

## **Action**

**Required:** Please continue to enroll eligible veteran customers in VWIP/Training services for veteran customers who are in need of training.

Please follow correct data entry procedures for VWIP enrollment in MOSES.

Please send the VWIP Voucher via email directly to Brian Ottlinger ([bottlinger@detma.org](mailto:bottlinger@detma.org)). A hard copy of the voucher with original signature of the proposed training vendor must also be sent directly to Brian.

**NOTE:** Do not send either the original or a copy of the VWIP Voucher to Sean Lunde, Department of Veterans' Services (Brian will coordinate with Sean).

In cases where veteran customers are in need of training, and no local training funds are available, a request for VWIP funds amounting to the total cost of training may be submitted. If necessary, the \$1200 VWIP cap can be disregarded.

Please submit the VWIP voucher for approval following the regular VWIP procedures.

Brian Ottlinger can be reached at 508-890-3232. Original copies of the VWIP Voucher should be sent to him at the following address:

DCS Field Management Office  
340 Main St  
Suite 650-B  
Worcester, MA 01608

**Effective:** Immediately

**Inquiries:** Please email any questions to Brian Ottlinger at [bottlinger@detma.org](mailto:bottlinger@detma.org). Also, please cite this Issuance No. and subject.