

# Mass Workforce Issuance

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**Workforce Issuance No. 07-60**

Policy  Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Associate Directors  
DCS Field Managers

**cc:** WIA State Partners

**From:** David W. Mackley, Director  
Department of Workforce Development

Nancy Snyder, President  
Commonwealth Corporation

**Date:** September 5, 2007

**Subject:** **Training for Youth Common Measures, Attainment of Degree or Certificate and Definition of Certificate**

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**Purpose:** To transmit information to Local Workforce Investment Boards, One-Stop Career Center Operators, WIA Title I Local Youth Program partnerships and other local workforce investment partners regarding upcoming training on youth measures.

**Background:** The U.S. Department of Labor's (USDOL) Training and Employment Guidance Letter (TEGL) 17-05 "*Common Measures Policy for the Employment and Training Administration's (ETA) Performance Accountability System and Related Performance Issues*" was published February 17, 2006. It replaced TEGL 7-99, 6-00 change 1 and TEGL 28-04 with a single unified document. It covers three youth Common Measures and changes to the definition of credential/certificate for the four existing measures.

The Commonwealth Corporation provided Common Measures technical assistance at statewide WIA Youth Forums in February and November 2006. The Forums covered the three measures under the policy (Placement in Employment, Attainment of Degree or Certificate, and Literacy and Numeracy gains) and a general review of their operational parameters, including changes in definitions of

what is considered a certificate. Additional training is being provided to assure understanding of this important concept.

The *Youth Common Measures, Attainment of Degree or Certificate* training will be held on October 11, 2007 at the Hoagland-Pincus Conference Center, 222 Maple St., Shrewsbury, MA. Public Private Ventures (PPV) will provide the training under the auspices of the USDOL's [Performance Enhancement Project](#). The session is designed to: examine the official definition of a certificate, review key factors to attaining a positive outcome, and explore various options for obtaining acceptable credentials compliant with TEGL 17-05 and WIA.

**For more information see the attached flier (Attachment A) or click on the link, below.**

In case of poor weather conditions attendees are asked to call the Commonwealth Corporation hotline after 6 a.m. on the day of the event at 617-727-8158, ext: 1355. A voice message will provide information on meeting cancellations (no voice message indicates the meeting remains scheduled).

Directions may be found in Attachment B.

**Action**

**Required:** Review the information contained in this issuance and share with all appropriate staff. Please ensure that the person(s) in your local area responsible for WIA Youth program oversight, quality assurance and program design attend this training. They should register online and complete the pre-training survey. To register go to:

[\[www.commcorp.org/youth/Events.html \]](http://www.commcorp.org/youth/Events.html).

**Inquiries:** Please direct all questions or suggestions for future forum/training content to Samuel Martin at [smartin@commcorp.org](mailto:smartin@commcorp.org) or 617-727-8158, ext: 2226. Please indicate Issuance number and description.