

Mass Workforce Issuance

Workforce Issuance No. 08-29

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Jennifer James, Undersecretary of Workforce Development
Executive Office of Labor and Workforce Development

Nancy Snyder, President/CEO
Commonwealth Corporation

Date: August 11, 2008

Subject: **Youth Point of Service Contact Self-Assessment Survey**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Centers and other local workforce investment partners of the “Youth Point of Service Contact Self-Assessment Survey”. This issuance provides background information, instructions on how to complete the survey and who to designate as survey takers.

Background: The Massachusetts Workforce Investment Act youth program (WIA Youth) online self-assessment is designed to gather information about the extent to which services offered by the Massachusetts Workforce System’s youth programs meet recognized standards of quality of youth programming, as rated by individuals working day to day to implement youth activities. It aims to draw out relative strengths and challenges program are having in implementing youth development strategies.

The survey is intended primarily for people who work at the point of contact with youth and their supervisors, in career centers and WIA Youth sub-recipient programs including Youth ITA providers.

Action: Local workforce investment boards' executive directors and one-stop career centers' executive directors should communicate the contents of this issuance to all Title I WIA youth program sub-recipients including framework service providers, one-stop career centers and competitively procured youth service providers and youth ITA providers. Youth providers are strongly encouraged to designate staff to complete the online survey. Instruction guidelines including criteria for participation and other questions to consider are attached and should be reviewed prior to completing the survey (Attachment A).

The survey will be available until September 19, 2008 and can be accessed online at the following sites:

<http://www.zoomerang.com/Survey/?p=WEB227YAGQW9K9>

or

<http://www.commcop.org/youth/Events.html>

Individuals needing additional assistance to complete the survey can sign up for a virtual meeting described below (additional meetings may be scheduled due to timing of the release if this issuance).

A virtual "meeting space" has been reserved to answer questions regarding the assessment on the following dates and times:

Event: WIA Field Assessment Online TA Session (AM)

Date: Aug 21 2008, 10:00 AM - 11:00 AM

Registration URL:

<https://www.123signup.com/servlet/SignUpMember?PG=1529817182300&P=1529817191157351900>

Information Page URL:

<https://www.123signup.com/servlet/SignUpMember?PG=1529817182300&P=1529817191157351900&Info>

Event: WIA Field Assessment Online TA Session (PM)

Date: Aug 21 2008, 2:00 PM – 3:00 PM

Registration URL:

<https://www.123signup.com/servlet/SignUpMember?PG=1529817182300&P=1529817191157352100>

Information Page URL:

<https://www.123signup.com/servlet/SignUpMember?PG=1529817182300&P=1529817191157352100&Info>

Instructions for accessing the "meeting space" will be forwarded to each registered individual.

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