

Mass Workforce Issuance

Workforce Issuance No. 09-04

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Michael Taylor, Director
Department of Workforce Development

Date: January 30, 2009

Subject: **Trade Adjustment Assistance Mileage Reimbursement Rate Change**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other workforce investment partners of a change in the mileage reimbursement rate for Trade Program customers.

Background: Pursuant to 5 U.S.C. 5707(b) the General Services Administration sets the Federal travel reimbursement rates. The Trade Adjustment Assistance program regulation at 617.28(b) requires Trade eligible customers who are participating in approved training programs outside their normal commuting area to be reimbursed for travel costs at an amount not to exceed the lesser of the actual cost of transportation by the least expensive means that is reasonably available or the cost per mile at the prevailing mileage rate authorized under the Federal Travel regulations. The Federal rate *decreased* from 58.5 cents per mile to 55.0 cents per mile effective January 1, 2009.

The Massachusetts Trade Adjustment Assistance program will reimburse Trade customers eligible for travel cost reimbursement at this new rate of 55.0 cents per mile for use of a privately owned vehicle. The rate change is effective as of January 1, 2009.

Those TAA customers currently receiving travel allowances will receive notice of this change from the DCS Trade Unit. Any modification to a TAA customer's current travel allowances necessitated by the change in reimbursement rate will be made by DCS.

Action

Required: Please assure that all appropriate staff are notified of the contents of this issuance.

Effective: January 1, 2009

Inquiries: Any questions related to this correspondence should be directed to Beth Goguen atbgoguen@detma.org or 617- 626-6007.