

Mass Workforce Issuance

Workforce Issuance No. 09-10

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Michael Taylor, Director
Department of Workforce Development

Date: March 16, 2009

Subject: **Changes in MOSES Version 27.1**

Purpose: To provide Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners with information regarding changes to be implemented in MOSES Version 27.1. MOSES Version 27.1 has been released to MOSES users effective upon signing onto MOSES on Monday, March 16, 2009.

Background: This build is the first in a series that will be released to capture data needed to report on activities in support of the American Recovery and Reinvestment Act (ARRA). These builds may be issued quickly with very little or no lead time for creation and distribution of an issuance to the field prior to implementation.

Build 27.1 focuses on job orders so that we can identify those that are ARRA (stimulus) related. Complementary changes also have been made to the MOSES staff view and our job posting application (TalentQuest). Additional changes will be made to TalentQuest over the coming weeks to streamline the process for employers (most particularly a rework of the registration process).

Users will also see changes to the mass.gov website to make it easier for employers and job seekers to find our applications.

Required: IT Coordinators, MOSES Local Experts and One-Stop Career Center Managers should ensure that all MOSES users in their local areas have a copy of the document, Description of Changes in MOSES Version 27.1, which is found in the following section.

Business Services Representatives are urged to review these changes and changes to the mass.gov web site to familiarize themselves so they can assist employers who will be posting ARRA related jobs and to advise the MOSES Help Desk of any inaccuracies or errors so that they can be corrected promptly.

Inquiries: Questions about the MOSES application should be directed to the MOSES Help Desk at (617) 626-5656.

Description of Changes in MOSES Version 27.1

Staff View Changes for the American Recovery and Reinvestment Act

In order to prepare for anticipate reporting of job seekers and employers served with the funds from the American Recovery and Reinvestment Act (ARRA), the following changes have been made to the MOSES application. More changes are in the queue.

Employer Services

The following checkbox has been added to the “Employer Services Detail” screen, as well as to the Rapid Response “Employer Services Detail” screen. This box should be checked if the service you are providing is funded at all with funds from the ARRA.

Employer Registration (ABC Corp Unlimited)

ABC Corp Unlimited FEIN: 04-3456789 ID: 1002366 TAA RRNEG Notes

General Info Employer Contacts Events Account Representatives Programs and Benefits Employer Services Closing / Layoff

Employer Service History

Service Date	Staff	Category
06/26/2001	JVRNAIDU	Workforce Dev
06/26/2001	JVRNAIDU	Workforce Dev
06/26/2001	JVRNAIDU	Workforce Dev
03/07/2001	JVRNAIDU	Workforce Dev
01/02/2001	LPSTEST	General Employ
08/29/2000	JVRNAIDU	General Employ
03/08/2000	PETERH	Workforce Dev
02/23/2000	ESILVERMA	General Employ
02/15/2000	JVRNAIDU	Workforce Dev
02/14/2000	JVRNAIDU	Workforce Dev
01/20/2000	JVRNAIDU	General Employ
01/20/2000	TESTER3	General Employ
03/12/2009	LABRA1	Business Inform
00/00/0000		Business Inform

Employer Services Details

Service Details

Date: 03/12/2009 Service Category: [Dropdown]
Career Center: BerkshireWorks - Pit Type of Service: [Dropdown]
Person Contacted: [Text] Staff: LABRA1
Next Contact Date: 00/00/0000 ARRA Related Service Fee for Service
Summary: [Text Area]

Note: Blue Service Details are OSCCAR Reportable Services

OK Cancel

Industry Code Search Job Order OK Cancel

For ad hoc report writers:

The following columns have been added to the `cs_employer_services` table:

- **ARRA_Related**
 - This column will contain a value of “Y” or <null> depending on the status of the check box, *ARRA Related Service*.

Job Order – Job Specification

The following *required* questions have been added to the Job Order – Job Specification screen:

- Is this job related to funding provided by the American Recovery and Reinvestment Act? Y/N
 - If Yes, enter the ARRA Project ID, if known (i.e. not required)
 - While there are no project IDs yet, we do anticipate the use of *Project IDs* for Massachusetts ARRA funded infrastructure projects. Once known they should be entered here so that we can report job orders under a specific project.
- Is this an apprenticeship position? Y/N
- Is this a union position? Y/N
 - If Yes, will this position be filled primarily through a Union Hall(s)? Y/N

The screenshot shows a web-based form for 'Job Order (69260) - Database Administrator'. The form is divided into several sections: 'Job Specification', 'Pay Specification', 'Referral Information', 'Skill Set', 'Selected Job Seekers', and 'Job Order History'. The 'Job Specification' section includes fields for Company Name, Address, City, State, and Zip, as well as Job Location Address, City, and State. It also has radio buttons for 'Is job location different than the location of the employer?' and checkboxes for 'Restricted' and 'Confidential'. The 'Job Description' section includes fields for Job Title, Category, Status, Duration, Shift, and Hours/Week. The 'Other' section, highlighted with a blue circle, contains the following questions: 'Is this job related to funding provided by the American Recovery and Reinvestment Act (ARRA)?', 'Is this an Apprenticeship Position?', 'Is this a Union Position?', and 'Will this position be filled primarily through a Union Hall(s)?'. There are also fields for 'ARRA Project ID' and 'Enter the ARRA Project ID, if known'.

For ad hoc report writers:

The following columns have been added to the `cs_job_orders` table:

- **ARRA_Funded**
 - This column will contain a “Y” or “N” (or null if job order existed before these staff view changes) based on answer from *funding* question.
- **ARRA_ProjectID**
 - This column may contain a Project ID if the *Funding* question is “Y”. It may also be null.

- **Apprenticeship_Position**
 - This column will contain a “Y” or “N” (or null if job order existed before these staff view changes) based on answer from *Apprenticeship Position* question.
- **Union_Position** [type: String, Length: 1, Not Null]
 - This column will contain a “Y” or “N” (or null if job order existed before these staff view changes) based on answer from *Union Position* question.
- **Union_Primary**
 - This column will contain a “Y” or “N” (or null if job order existed before these staff view changes) if the *Union Position* question is “Y”, otherwise it will be null.

Job Bank Browse

A new check box has been added to the Job Seeker Job Bank Browse. Checking this check box will filter for *open* job orders related to the American Reinvestment and Recovery Act (ARRA).

Questions about MOSES Version 27.1 should be directed to the MOSES Help Desk at (617) 626-5656.