

Mass Workforce Issuance

Workforce Issuance No. 09-89

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Michael Taylor, Director
Department of Workforce Development

Date: December 24, 2009

Subject: **FY 2010 WIA Title I Systems Certification and Local Workforce Investment Board Quality Assurance Schedule**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of the FY2010 schedule for the DCS Title I Systems Certification (program and fiscal) and Local Workforce Investment Board (LWIB) Quality Assurance (QA) process.

Background: WIA requires that the Governor certify to the Secretary every two years that the State has monitored local areas to ensure compliance with uniform administrative requirements. The Commonwealth's certification of these systems focuses on ensuring that certification standards for the operation of adequate systems, described in the local area's written procedures and subsequently evaluated by an on-site review are being met. The Systems Certification review will be conducted in accordance with administrative requirements found at 20 CFR Parts 652 and 667 and WIA Section 184 and will cover all grant supported activities.

In addition, the FY2010 QA process will also include an appraisal of each LWIB's consistency in maintaining standards required for board certification as described in WIA Section 117(C)(2) and, for local WIBs so certified, the Commonwealth's High Performance criteria as most recently described in MassWorkforce Policy Issuance No. 09-56, High Performing Workforce Board Certification Instructions - Round III (8/25/09).

Required: The schedule for the WIA System Certification review is found in Attachment A. Please assure that all appropriate staff members are informed of the upcoming dates for the FY 2010 reviews.

NOTE: Notice of any subsequent modifications to the Program or Fiscal Quality Assurance review schedules will be provided through a subsequent MassWorkforce Issuance.

Inquiries: Please e-mail all questions to Eddie Bartkiewicz, ebartkiewicz@detma.org. Please indicate Issuance number and description.