

# Mass Workforce Issuance

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**Workforce Issuance No. 10-02**

Policy  Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Regional Managers

**cc:** WIA State Partners

**From:** Michael Taylor, Director  
Department of Workforce Development

**Date:** January 25, 2010

**Subject:** **Trade Adjustment Assistance Mileage Reimbursement Rate Change**

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**Purpose:** To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other workforce investment partners of a change in the mileage reimbursement rate for Trade Program customers.

**Background:** Pursuant to 5 U.S.C. 5707(b) the General Services Administration sets the Federal travel reimbursement rates. The Trade Adjustment Assistance program regulation at 617.28(b) requires Trade eligible customers who are participating in approved training programs outside their normal commuting area to be reimbursed for travel costs at an amount not to exceed the lesser of the actual cost of transportation by the least expensive means that is reasonably available or the cost per mile at the prevailing mileage rate authorized under the Federal Travel regulations. The Federal rate decreased from 0.55 cents per mile to 0.50 cents per mile effective January 1, 2010.

The Massachusetts Trade Adjustment Assistance program will reimburse Trade customers eligible for travel cost reimbursement at this new rate of 0.50 cents per mile for use of a privately owned vehicle. The announced change is effective as of January 1, 2010.

Those TAA customers currently receiving travel allowances will receive notice of this change from the DCS Trade Unit. Any modification to a TAA customer's current travel allowances necessitated by the change in reimbursement rate will be made by DCS.

**Action**

**Required:** Please assure that all appropriate staff are notified of the contents of this issuance.

**Effective:** Immediately

**Inquiries:** Please direct any questions to Beth Goguen at [bgoguen@detma.org](mailto:bgoguen@detma.org) or 617-626-6007.