

# Mass Workforce Issuance

---

**Workforce Issuance No. 10-08**

Policy  Information

---

**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Regional Managers

**cc:** WIA State Partners

**From:** Michael Taylor, Director  
Department of Workforce Development

Nancy Snyder, President  
Commonwealth Corporation

**Date:** February 18, 2010

**Subject:** **Youth Development for WIB Leadership Teams**

---

**Purpose:** To inform local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners about the upcoming schedule for youth development leadership training.

Youth development principles and practices are essential components of effective, outcomes-based summer and year-round employment programming for youth and young adults. This training focuses on equipping leaders in the workforce development system, charged with overseeing the effective design and implementation of summer and year-round youth employment programming, with the knowledge and skills to effectively integrate youth development principles into their day-to-day work. Participants in this training will have an opportunity to learn how youth development principles and practices can support them in critical areas of program design and implementation such as:

- Vendor Selection
- Program Monitoring and Technical Assistance
- Staff Development
- Crafting Outcomes for Youth/Young Adults

Additionally, as part of the training, participants will implement an action research project focused on integrating the course learning into their region's summer and year-round youth employment programming.

**Schedule:** **Cohort 1:** Monday, March 1st and Tuesday, March 2nd, 2010; Follow-up day TBA in May 2010 (Registration Deadline: Feb. 24th, 2010) Community Room at Roche Brothers, Quincy, MA

**Cohort 2:** Thursday, March 18th and Friday, March 19th, 2010; Follow-up day TBA in May 2010 (Registration Deadline: March 15th, 2010) Crowne Plaza Hotel, Worcester, MA

**Action**

**Required:** Please review the attached flyer (Attachment A) and registration form (Attachment B). Fax completed registration forms to 617-242-7660 or email to [Smartin@Commcorp.org](mailto:Smartin@Commcorp.org).

**Inquiries:** All inquiries should be directed to Samuel Martin at [smartin@commcorp.org](mailto:smartin@commcorp.org) or Khita Pottinger [Kpottinger@Commcorp.org](mailto:Kpottinger@Commcorp.org) Call 617-727-8158.