

Mass Workforce Issuance

Workforce Issuance No. 10-09

Policy

Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Michael Taylor, Director
Department of Workforce Development

Date: February 18, 2010

Subject: **Request for Local ARRA Plan Data Update: Attachment G Program Summary Charts**

Purpose: To request that each workforce area update its Attachment G ARRA Program Summary Charts 1-5 as of February 2010.

Background: In May 2009 each area submitted a plan for the utilization of funding provided under the American Recovery and Reinvestment Act (ARRA).

Intense interest and scrutiny of both the planned and actual use of ARRA funds since workforce areas submitted their ARRA plans has resulted in plan data being extensively referenced in response to inquiries from both federal and state agencies. These include: the U.S. Government Accountability Office (GAO), the Department of Labor Employment and Training Administration (ETA), Governor Deval Patrick's Office, the Executive Office of Labor and Workforce Development (EOLWD) and the MA Department of Administration and Finance (ANF). To assure that each area's planned use of ARRA funds is accurately represented, DWD is requesting an update of the ARRA plan data found in Program Summary Charts 1-5.

When each workforce area submitted its ARRA plan in May 2009, it did so without knowledge of the FY2010 formula grant levels or the pace of implementation of ARRA projects and ARRA related staffing within the state. DWD has not made a request for updated/revised ARRA plan data since the original submittal in May 2009. However, DWD and the Commonwealth Corporation have made several requests for selected categories of ARRA plan data during the intervening months; this has resulted in an inaccurate set of ARRA plan data for many of the workforce areas.

In order to ensure accuracy in reporting, it is important to have a current ARRA plan for each workforce area. Therefore, each workforce area is requested to re-submit ARRA program summary charts (Attachment G to the FY2010 plan) for FY2010 and FY2011 as of February 2010. Based on the data provided with the FY2010 business plans, it appears that almost all areas have made some changes to their ARRA plans.

Note: An area's updated ARRA plan data may be the same as submitted in May 2009 if that plan data is an accurate and current depiction of how the area intends to use its ARRA funds.

Local workforce areas are requested to submit *Attachment G ARRA Program Summary Charts – February 2010 Update* (Attachment A of this Issuance) to cover the full period of ARRA funding from February 17, 2009 through June 30, 2011 when ARRA funding availability ceases (Wagner-Peyser ARRA funds must be obligated no later than 9/30/2010 and expended by 6/30/2011).

It is DWD's intent to provide each area the opportunity to update its FY2011 ARRA plan data again when it submits the FY2011 annual business plan. Plan versus actual comparisons are only of value if they reflect a well-considered operational plan and allow adjustments for changing conditions over time.

The updated ARRA plan data will be used for Tab 5, ARRA, in the Career Center Performance Reports (CCPR) beginning with FY2010 2nd Quarter. Tab 5 of the CCPR will be published on Massworkforce.org when the updated ARRA plan data is complete. Tab 5 will not be included in the printed 2nd Quarter CCPR books.

**Action
Required:**

Local workforce areas will submit *Attachment G ARRA Program Summary Charts - February 2010 Update* to cover the full period of ARRA funding (February 17, 2009 through June 30, 2011).

Please submit electronically, the complete updated Attachment G workbook (Charts 1 – 5) by no later than March 5, 2010 to:

Lisa Caissie at lcaissie@detma.org

Effective: Immediately

Inquiries: Please email all questions to Marilyn Boyle Mboyle@detma.org

Reference: Attachments G and G1 to MassWorkforce Issuance No. 09-25, Local American Recovery and Reinvestment Act (ARRA) Revised (4/24/09).

Attachment: Attachment G *ARRA Program Summary Charts – February 2010 Update*