

# Mass Workforce Issuance

---

**Workforce Issuance No. 10-53**

Policy  Information

---

**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Regional Managers

**cc:** WIA State Partners

**From:** Michael Taylor, Director  
Department of Workforce Development

Nancy Snyder, President  
Commonwealth Corporation

**Date:** May 24, 2010

**Subject:** **Work Readiness Training for Summer Youth Employment Programs**

---

**Purpose:** To inform Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners about the upcoming training around the work readiness training for ARRA, WIA and YouthWorks summer youth programs.

**Schedule:** **June 2, 2010** at the **College of the Holy Cross** at the Hogan Campus Center in Worcester

## Registration

**Deadline:** Kindly register on or before **May 27, 2010** to ensure adequate accommodations.

## Action

**Required:** Please notify youth program staff and vendors about this scheduled training opportunity. Lunch will be provided and free parking is available. Please see registration web link for more details.

To register to attend listed sessions and to view location directions, click on the “123Signup” URL link that corresponds with the training sites, below.

## Work Readiness Training

Description: The session will focus on how to use, sequence and facilitate this curriculum in summer program settings as well as how to incorporate an assessment piece such as the Massachusetts Work based Learning Plan (WBLP). Participants will receive a provisional version of the curriculum. The curriculum will be available online in a final, designed version in a few weeks.

### Location and Times:

<b>College of the Holy Cross, Hogan Center</b> 1 College St. Worcester, MA	June 2, 2010, 9:30 a.m. - 2:00 p.m.
“123 Signup” Registration URL:  Information Page URL: <a href="https://www.123signup.com/event?id=msjdn">https://www.123signup.com/event?id=msjdn</a>  Registration URL: <a href="https://www.123signup.com/register?id=msjdn">https://www.123signup.com/register?id=msjdn</a>	

**Inquiries:** All inquiries should be directed to Samuel Martin at [smartin@commcorp.org](mailto:smartin@commcorp.org) or 617-727-8158.