MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

MassWorkforce Issuance

Workforce Issuance No. 10-58 ☐ **Policy** ☑ **Information**

To: Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: Michael Taylor, Director
Department of Workforce Development

Date: June 16, 2010

Subject: **MOSES Local Expert Meeting (MLE) on July 1, 2010**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of a MOSES Local Expert workgroup meeting on July 1, 2010 at Employment and Training Resources in Marlborough from 9:30 to 3:30.

Background: The MOSES Local Experts (MLEs) are locally designated staff having an expertise in the use of MOSES and associated applications who represent the interests of their local workforce areas and Career Centers. The MLEs meet periodically to review MOSES changes, such as those for the REA program; to identify training needs and develop curricula for local staff and managers; to learn about recent changes in related applications, such as JobQuest and MASSCIS; to discuss best practices; and to serve as liaisons with DCS's customer support and systems development teams.

Agenda: Agenda topics for the July 1, 2010 MLE meeting include:

- Update / review of MOSES Build 30.0 (REA build) due on desktops July 12, 2010
- Training: Career Center needs; discussion and development of a MOSES Refresher Course
- Help Desk statistics and processes

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- Massachusetts Career Information System (MASSCIS) statistics and Fall 2010 updates
- Other Local Input and Requests

Action Required: Local Workforce Investment Boards, Career Center operators, and workforce partners should ensure attendance at the MOSES Local Expert meeting to guarantee representation and input for the local area. It is recommended that each area designate a MOSES Local Expert if they do not have one currently assigned. Please contact Tom Cartier at the email address below with any MLE changes or additions.

RSVP:

Please email Tom Cartier (tcartier@detma.org) with the name of the individual(s) who will be attending the MLE meeting on July 1, 2010.

Effective: Immediately

Inquiries: Please email all questions to tcartier@detma.org . Please reference this WIA Issuance number in your inquiry.