

# Mass Workforce Issuance

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**Workforce Issuance No. 10-80**

Policy  Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Regional Managers

**cc:** WIA State Partners

**From:** Michael Taylor, Director  
Department of Workforce Development

Nancy Snyder, President  
Commonwealth Corporation

**Date:** October 1, 2010

**Subject:** **WIA Youth Program Fall Training Schedule**

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**Purpose:** To inform local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners about the upcoming WIA youth program fall training schedule.

**Schedule:**

October 26, 2010 - <a href="#">WIA Youth Performance Training</a>	9:30 - 1
October 29, 2010 - <a href="#">MassCIS For Youth Training</a>	9-12 or 1-4
November 2, 2010 - <a href="#">MOSES for Youth Programs</a>	9:30 - 2:30
November 16, 2010 - <a href="#">WIA Youth Program Elements</a>	9:30 - 2:30
December 9, 2010 - <a href="#">WIA Youth Eligibility</a>	9:30 - 2:30

**Action**

**Required:** Please notify youth program staff and vendors of these scheduled training opportunities. Priority should be given to staffers who are new to the WIA youth program. A brief description of each training session follows, below. You may view directions and register to attend the sessions by clicking on the distinct "Registration URL" link for that particular session.

**Enhancing Youth Performance: 10/26/2010**

Description: The Division of Career Services and the Commonwealth Corporation provides training focused on the Workforce Investment Act Youth Performance measures as well as Common Measures. The session is designed to help ensure that youth staff and vendors provide consistent and high quality services to youth customers while tracking performance outcomes.

Location and Time:

College of the Holy Cross, Worcester, MA	9:30 to 1:00
Registration URL: <a href="https://www.123signup.com/event?id=mkvsb">https://www.123signup.com/event?id=mkvsb</a>	

**MassCIS Training Sessions: 10/29/2010**

Description: The Division of Career Services (DCS) offers all State residents access to the Massachusetts Career Information System (MassCIS) as a no fee, on-line service. MassCIS is designed to provide occupational, wage and educational information to better assist youth in making informed career and school choices.

Location and Time:

College of the Holy Cross, Worcester, MA	9:00 to 12:00 or 1:00 to 4:00
Registration URL: <a href="https://www.123signup.com/event?id=mkcbn">https://www.123signup.com/event?id=mkcbn</a>	

**MOSES Application of Enhancing Youth Performance: 11/2/2010**

Description: This is the second module of the “Enhancing Youth Performance” series (see description above) and was developed for MOSES users who specifically input WIA youth data. The session focuses on WIA Title 1 performance measures and Common Measures, and is designed to help assure that both youth program staff and vendors provide consistent and high quality services to youth customers and accurately record information in the MOSES system.

Location and Time:

College of the Holy Cross, Worcester, MA	9:30 to 2:30
Registration URL: <a href="https://www.123signup.com/event?id=mkcbt">https://www.123signup.com/event?id=mkcbt</a>	

**WIA Youth Program Design Elements and Case Management: 11/16/2010**

Description: The three main areas of the program design – intake and assessment; development and use of the individual service strategy (ISS); and the ten program elements will be covered. Attendees will participate in small group activities that will provide an opportunity for clear and open dialogue related to youth program design elements and case management.

Location and Time:

Worcester Technical High School, Worcester, MA	9:30 to 2:30
Registration URL: <a href="https://www.123signup.com/event?id=mkcdm">https://www.123signup.com/event?id=mkcdm</a>	

**WIA Youth Eligibility Training: 12/9/2010**

Description: Participants will engage in activities and discussion that will provide a general overview of the eligibility requirements of the Workforce Investment Act as implemented in Massachusetts. This training will explore basic eligibility criteria, income requirements, and participant barriers.

Location and Time:

College of the Holy Cross, Worcester, MA	9:30 to 2:30
Registration URL: <a href="https://www.123signup.com/event?id=mrpsh">https://www.123signup.com/event?id=mrpsh</a>	

**Inquiries:** All inquiries should be directed to Sam Martin at [SMartin@commcorp.org](mailto:SMartin@commcorp.org) or call 617-727-8158.