

Mass Workforce Issuance

Workforce Issuance No. 11-44

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Regional Managers

cc: WIA State Partners

From: George Moriarty, Director
Department of Career Services

Date: July 18, 2011

Subject: **U.S. Department of Labor Youth Program Information and Guidance - Training & Employment Guidance Letters No. 30-10 and No. 31-10**

Purpose: To transmit to Local Workforce Investment Boards, Youth Councils, One-Stop Career Center Operators and other local workforce investment partners notice of recent publications relevant to the Workforce Investment Act (WIA) Title I Youth Program. This update provides Youth Program Guidance based on the recent publication by the U.S. Department of Labor Employment and Training Administration (ETA) of Training and Employment Guidance Letters (TEGL) No. 30-10 and No. 31-10.

1. “Workforce Investment Act (WIA) Youth Program Guidance for Program Year (PY) 2011” [TEGL No. 30-10 (6/2/2011)]

This guidance, which builds on PY 2010 guidance provided in TEGL No. 27-09 (see MassWorkforce Issuance No.10-55), is aimed at assisting the workforce system to prepare youth for high-demand jobs and equipping them with the credentials needed to successfully participate in the workplace. It was developed in response to the rapidly changing economic landscape that makes it necessary to provide young people with the skills necessary to compete in an economy increasingly characterized by globalization, technology and innovation. Guidance specifically relevant to WIA Youth Program practice is offered in items 5 – 7 of the TEGL document and is organized as follows:

5). Developing Partnerships to Improve Service Delivery

- A. Partnering with Human Service Agencies
- B. Increasing Work Experiences on Public Lands
- C. Strengthening Employer Connections
- D. Increasing Collaboration with Registered Apprenticeship

6). Program Design Considerations

- A. Promoting and Increasing Credential in High-Demand Occupations
- B. Promoting and Increasing Work Experience Opportunities
- C. Increasing Service Delivery for Youth With Disabilities
- D. Addressing Issues Impacting Program and Service Deliver for WIA Youth Services

7). Useful Tools and Resources

To access the full text of TEGL No. 30-10 click on the following link:

http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=3005 or

http://wdr.doleta.gov/directives/corr_list.cfm

2. “Increasing Enrollment and Improving Services to Youth with Disabilities” [TEGL No. 31-10 (6/13/2011)]

This guidance provides information and resources on promising practices and successful strategies that promote the enrollment, education, training and employment outcomes of youth with disabilities. It draws on a variety of activities and practices currently being implemented across the US to assist Title I WIA Youth Program operators to improve services to youth with disabilities.

Massachusetts’ North Shore One-Stop Career Center is one of several programs specifically recognized [see item #5 (E)] as a center that employs a comprehensive approach to serving youth, including youth with disabilities. Promising practices are described in TEGL No. 31-10 item #5 which is organized as follows:

5). Strategies for Increasing Effective Services to Youth with Disabilities

- A. Enhancing Staff Capacity to Serve Youth with Disabilities
- B. Implement a Universal Design Approach and Universal Learning Strategies
- C. Incorporate Strength-Based Assessment and Career Development Plan Strategies
- D. Provide Work Experience Opportunities
- E. Expand Partnerships to Increase Services to Youth with Disabilities

To access the full text of TEGL No. 31-10 click on the following link:

http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=3037 or

http://wdr.doleta.gov/directives/corr_list.cfm

In addition, ETA funds two technical assistance (TA) centers along with a wealth of other resources. The names of the TA centers along with their “URL” links are listed below:

- 1). National Disability Institute Consulting, Inc. (NDI) <http://www.dei-ideas.org/>
- 2). National Collaborative on Workforce and Disability for Youth (NCWD/Youth) <http://www.ncwd-youth.info/>.

Action

Required: This information should be shared with LWIB staff; the local Youth Council; and appropriate One-Stop Career Center and program vendor staff. Each LWIB should closely review the guidance provided in TEGLs No. 30-10 and No. 31-10.

Inquiries: All inquiries regarding the content of this issuance should be addressed to Bill Murphy at wmurphy@detma.org.