

Mass Workforce Issuance

Workforce Issuance No. 11-55

Policy Information

To: Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers

cc: WIA State Partners

From: George Moriarty, Director
Department of Career Services

Date: September 9, 2011

Subject: **MOSES Local Expert Meeting (MLE) on September 19, 2011**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of a MOSES Local Expert workgroup meeting on Monday, September 19, 2011 at Employment and Training Resources in Marlborough from 9:30 to 3:30.

Background: The MOSES Local Experts (MLEs) are locally designated staff having an expertise in the use of MOSES and associated applications who represent the interests of their local workforce areas and Career Centers. The MLEs meet periodically to review MOSES changes; to identify training needs and develop curricula for local staff and managers; to learn about recent changes in related applications, such as JobQuest and MASSCIS; to discuss best practices; and to serve as liaisons with DCS's customer support and systems development teams.

Agenda: Agenda topics for the Sept. 19, 2011 MLE meeting include:

- Update / review of MOSES Build 32.0 due on desktops September 26, 2011
- Training: Career Center needs; business services training; etc.
- Help Desk and MASSCIS statistics
- Other Local Input and Requests

Action

Required: Local Workforce Investment Boards, Career Center operators, and workforce partners should ensure attendance at the MOSES Local Expert meeting to guarantee representation and input for the local area. It is recommended that each area designate a MOSES Local Expert if they do not have one currently assigned. Please contact Tom Cartier at the email address below with any MLE changes or additions.

RSVP:

Please email Tom Cartier (tcartier@detma.org) with the name of the individual(s) who will be attending the MLE meeting on September 19, 2011.

Effective: Immediately

Inquiries: Please email all questions to tcartier@detma.org . Please reference this MassWorkforce Issuance number in your inquiry.