

Mass Workforce Issuance

Workforce Issuance No. 11-61

Policy Information

To: Workforce Investment Board Chairs
Workforce Investment Board Directors
Chief Elected Officials
Title I Administrators
Career Center Directors
Title I Fiscal Officers

cc: WIA State Partners

From: George Moriarty, Director
Department of Career Services

Date: September 22, 2011

Subject: **MOSES 32.0 Release Date and Time (Update)**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners that MOSES 32.0 is now scheduled for release to the desktops on Thursday, October 13, 2011.

Background: Due to several factors we have had to move the release to the field from this coming Monday, September 26, to Thursday, October 13.

These factors also require us to do a weekday night-time build versus our traditional weekend build.

To accomplish this we will shut down MOSES at 4:30 p.m. on Wednesday, October 12, 2011 for the updates and the maintenance of the MOSES software.

This will **NOT** interrupt other IT services or functions to the offices, only MOSES will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please plan on completing and saving your MOSES data entry by 4:15 p.m. on Wednesday, October 12, and then log off MOSES. This will ensure that when you log into MOSES on Thursday, October 13, you will have the new version of MOSES available and any work done prior will be saved.

We realize that this will require adjustments to Career Center office schedules. But we hope with the two weeks advanced notice Career Centers can plan for this interruption.

Action

Required: Local Workforce Investment Boards, Career Center operators, and workforce partners should ensure that their staff are made aware of the MOSES shutdown on October 12, and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 4:30 p.m.

Effective: Immediately

Inquiries: Please email all questions to tcartier@detma.org . Please reference this MassWorkforce Issuance number in your inquiry.