

Mass Workforce Issuance

Workforce Issuance No. 13-25

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: May 7, 2013

Subject: **Massachusetts Community College and Workforce Development Transformation Agenda (MCCWDTA) Program MOSES Tracking Guidance**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of the MOSES tracking guidance that is available for the MCCWDTA Program.

Background: Career Center members should be enrolled in the MCCWDTA Program if they:

- met with a Navigator for informational purposes regarding Community College Program Training opportunities;
- are obtaining services from the Career Center Navigator; or
- are enrolled in an identified MCCWDTA Program (formerly known as TAACCCT).

A tracking mechanism has been developed in MOSES that will allow reports to be run to analyze:

- enrollees who have met with a Navigator
- who received some type of follow-up services / more than one service
- level of services provided by the Navigators
- the enrollments that came through a Career Center
- the number of those enrolled that end up in a MCCWDTA Program, and
- what other funding assisted an enrollee

Action

Required: Please disseminate this information and assure that appropriate individuals are aware of this information.

Inquiries: Questions regarding this issuance can be directed to Beth Goguen at bgoguen@detma.org.

Attachment: MOSES Tracking Guidance for the MCCWDTA Program