

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

Mass Workforce Issuance

Workforce Issuance No. 13-33

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: May 20, 2013

Subject: **Survey of WIA Services Provided to Youth with Disabilities, TEN No. 32-12**

Purpose: To alert Local Workforce Investment Boards (LWIB), LWIB Executive Directors, One-Stop Career Center Operators and other local workforce investment partners about a study being conducted on services to youth with disabilities in the public workforce system, and to encourage voluntary responses to the survey as outlined in [TEN 32-12](#), dated April 29th, 2013.

Background: The Youth with Disabilities Survey is one component of a study being conducted by Abt Associates, Inc. to help policy makers and practitioners use and adopt the recommendations issued in [TEGL No. 31-10](#), and will be used to gather information to be used to improve services for the clients of the public workforce system.

The survey will be accessible electronically on an Internet-based survey platform called FluidSurveys. The link to the survey will be made available to LWIB Executive Directors, the intended respondents for the survey, via a direct e-mail.

The survey will address two key program components: 1) state and local workforce policies, and 2) WIA services for youth with disabilities. It is estimated to take 40-60 minutes and each LWIB will have one month to complete.

The survey will include seven sections about current practices related to:

- Services to Youth with Disabilities
- Organizational Emphasis on Serving Youth with Disabilities
- Partnerships and Integration of Resources
- Use of Customized Assessment Tools
- Work Experience and Employment Opportunities
- Community Service Opportunities and
- Staff Development and Training

After collecting all completed questionnaires, the results will be reviewed and analyzed. The Department anticipates sharing highlights from the final report in the summer of 2013 through <http://wdr.doleta.gov/research/keyword.cfm>.

Action

Required: All LWIB Executive Directors are encouraged to respond to the survey.

Effective: Immediately.

Inquiries: Questions specific to completing the survey can be directed to Abt Associates via e-mail at dolyouthwia@abtassoc.com or calling 1-855-295-5528 (toll free). For more information about the youth with disabilities study, please contact Gloria Salas-Kos in ETA's Office of Policy Development and Research at 202-693-3596 or salas-kos.gloria@dol.gov.