

Mass Workforce Issuance

Workforce Issuance No. 13-68

Policy Information

To: Chief elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

CC: Career Services and Job Placement Staff from Community Colleges
One-Stop Career Center Staff
Business Service Representatives
Career Center College Navigators
Community College MCCWDTA Project Managers

From: Department of Career Services

Date: December 17, 2013

Subject: **Community College & Workforce Development System Regional Meetings**

Purpose: Building upon the regional training sessions held last year, the Transformation Agenda and Department of Career Services are coordinating another series of regional meetings. This will be an opportunity for career center and community college staff to link and connect on their cross-system job placement efforts.

Agenda Outline: The morning will be devoted to:

- sharing programs and services that are now available through the Transformation Agenda
- sharing best practices and lessons learned through the current Community College/Career Center coordination work to date
- discussing how to build on our progress to coordinate career services and job placement for Transformation Agenda graduates

The afternoon will be training on *Help Wanted Online (HWOL)* and *Wanted Analytics*. This training will help ensure that we're all using these powerful tools to their best advantage as we analyze workforce trends to help design programs, reach out to employers and help customers plan their job search.

Attendees: The **morning session** should be attended by all Navigators and College and Career Center representatives engaged in employer outreach, career coaching and job placement.

The **afternoon session** should be attended by these same staff and/or any others engaged in designing programs in alignment with industry needs, employer outreach and job search strategies.

Register Online:

Visit <http://www.eventbrite.com/e/community-college-workforce-development-system-regional-meetings-tickets-9618923459> to register online.

SCHEDULE:

DATE	REGION	COLLEGES and CAREER CENTERS to attend	SESSION	LOCATION
Thursday, January 23, 2014	<i>Boston</i>	<p>ALL navigators and college and career center representatives</p> <p>Staff and/or any others engaged in designing programs</p>	<p>Meeting 9:30am.-12:30pm</p> <p>HWOL Training 1:30pm-4:00pm</p>	<p>Charles F. Hurley Building 19 Staniford Street, Boston, MA 02114 (Corner of Cambridge and Staniford Street in Boston’s Government Center) Directions: (http://www.mass.gov/lwd/employment-services/one-stop-career-centers/career-centers-profiles-by-region/boston/department-of-unemployment-assistance.html)</p>
Thursday, February 6, 2014	<i>Southeast</i>	<p>ALL navigators and college and career center representatives</p> <p>Staff and/or any others engaged in designing programs</p>	<p>Meeting 9:30am.-12:30pm</p> <p>HWOL Training 1:30pm-4:00pm</p>	<p>Fall River Career Center 446 North Main Street, Fall River Directions: http://www.mass.gov/lwd/employment-services/one-stop-career-centers/career-centers-profiles-by-region/se-mass/fall-river-career-center-fall-river.html</p>

Tuesday, February 11, 2014	<i>Western</i>	ALL navigators and college and career center representatives Staff and/or any others engaged in designing programs	Meeting 9:30am.-12:30pm HWOL Training 1:30pm-4:00pm	Franklin Hampshire Career Center 178 Industrial Drive, Suite 1, Northampton, MA Directions: http://www.fhcc-onestop.com/index.php/about-fhcc/locations-a-directions
Wednesday, February 12, 2014	<i>Central</i>	ALL navigators and college and career center representatives Staff and/or any others engaged in designing programs	Meeting 9:30am.-12:30pm HWOL Training 1:30pm-4:00pm	Mount Wachusett Community College – Devens Campus One Jackson Place, 27 Jackson Road, Devens MA Directions: http://mwcc.edu/devens/directions-hours-of-operation/
Thursday, March 6, 2014	<i>Northeast</i>	ALL navigators and college and career center representatives Staff and/or any others engaged in designing programs	Meeting 9:30am.-12:30pm HWOL Training 1:30pm-4:00pm	North Shore Community College - Beverly Campus Cummings Center, Suite 121E 181 Elliott Street, Beverly MA Directions: http://www.northshore.edu/about/locations.html

Inquiries: Questions related to the training should be directed to Beth Goguen at BGoguen@detma.org.