

Mass Workforce Issuance

Workforce Issuance No. 15-01

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: January 9, 2015

Subject: **New Reporting Requirements of the Occupational Safety and Health Administration (OSHA)**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of Employment and Training Administrations' (ETA) Training and Employment Notice ([TEN 16-14](#)) requesting that state workforce agencies assist in disseminating information to employers about changes in OSHA reporting requirements.

Background: Under OSHA's recordkeeping regulation (29 Code of Federal Regulations (CFR) 1904), covered employers are required to prepare and maintain records of serious injuries and illnesses.

Beginning January 1, 2015, employers will be required to report **all** work-related fatalities within eight hours and **all** in-patient hospitalizations, amputations, and losses of an eye within 24 hours of becoming aware of the incident.

Action

Required: State Administrators are requested to: 1) provide this information to appropriate staff and, 2) post the [attached OSHA information on employer-targeted webpages](#) as soon as possible, given that the new requirements are effective January 2015.