MASSACHUSETTS
WORKFORCE INNOVATION AND OPPORTUNITY ACT
JOINT PARTNER COMMUNICATION

WIOA Joint Partner Communication 01.2017

To:
- Chief Elected Officials
- Workforce Development Board Chairs
- Workforce Development Board Directors
- WIOA Title I Administrators
- Career Center Directors
- WIOA Title I Fiscal Officers
- DCS Operations Managers
- Adult Education Providers
- Massachusetts Rehabilitation Offices and Providers
- Massachusetts Commission for the Blind Offices and Providers
- Senior Community Service Employment Program (SCSEP) Providers
- Dept. of Transitional Assistance Offices and providers of SNAP and TANF services

From:
- Jennifer James, Undersecretary,
  Executive Office of Labor and Workforce Development
- Alice Sweeney, Director
  Department of Career Services
- Robert Cunningham, Director
  Department of Unemployment Assistance
- Kasper Goshgarian, Acting Commissioner
  Massachusetts Rehabilitation Commission
- Paul Saner, Commissioner
  Massachusetts Commission for the Blind
- Jolanta Conway, State ABE Director
  Department of Elementary and Secondary Ed, Adult and Community Learning Services
- Olga Yulikova, Senior Community Service Employment Manager
  Senior Community Service Employment Program
- Jeffrey McCue, Commissioner
  Department of Transitional Assistance

Date: February 8, 2017

Subject: Introduction to MOU Planning Webinar

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.
TDD/TTY 1-800-439-2370 - Voice 1-800-439-0183
Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators, WIOA Core Partners, and other local workforce partners of the Introduction to MOU Planning webinar session on Monday, February 13th from 11:30 am – 1:00 pm.

Background: This webinar is intended to provide members of the local MOU planning teams and stakeholders with a better understanding of the purpose of the local MOU development process, roles and expectations for participation on the MOU planning teams, and the timeline for MOU planning activities. Leadership from the WIOA Core Partners will discuss best practice examples of how Partners can provide services to shared customers.

The Introduction to MOU Planning webinar is first in a series of webinars designed to assist MOU planning team members in the MOU development process. Upcoming webinar topics include:

- Customer Center Design Approach for Customers and Business
- Career Pathways Planning/Braiding and Blending of Resources
- Shared Costs/Infrastructure Costs/Integrated Budgets

Please follow the steps below on the day of the event to access the webinar.

1. Use the link below to view the webinar.
   [https://detma.adobeconnect.com/_a954011549/mou-planning/](https://detma.adobeconnect.com/_a954011549/mou-planning/)

2. Dial in to hear the webinar 866-714-3255 Participant Code 3114620. Please note: If your computer has speakers, you do not need to call in.

Please remember the following:

1) **Mute** your phone

2) If you receive a call & need to pick up, please disconnect from this call, answer the other call & then call the webinar number back when your call is over.

**When you press the HOLD button while on the webinar, participants hear the hold music & it disrupts the session.**

Action Requested: Please share the information with staff and partners as appropriate.