

ATTACHMENT O

Massachusetts Fiscal Year 2013 Local Annual Plan

Local Annual Plan Document Checklist

Please use this checklist to ensure completeness; indicate each item that is being submitted.

	FY2013 Narrative Questions (<i>Attachment A</i>) <i>Responses to questions #1-5 are due no later than September 1, 2012</i>
	DCS Cost Analysis Template (<i>Attachment A2</i>) <i>Due no later than November 15, 2012</i>
	Notification of Local System Changes (<i>Attachment B</i>)
	One-Stop Career Center Hours of Operation Form (<i>Attachment C</i>)
	MOU Activity Summary Form (<i>Attachment E</i>)
	Annual Plan Submission Contact Information Form (<i>Attachment F</i>)
	MOU and Annual Plan Signatories Form (<i>Attachment G</i>)
	Financial Modification Authorization Forms (<i>Attachment H</i>)
	<i>Attachment I (Charts Below):</i>
	Labor Exchange Program Summary (<i>Chart #1</i>)
	WIA Title I Program Summary for Adults (<i>Chart #2</i>)
	WIA Title I Program Summary for Dislocated Workers (<i>Chart #3</i>)
	WIA Title I Program Summary for Youth (<i>Chart #4</i>)
	Integrated Budget and Narrative (<i>Attachment L</i>)
	Completed Local Annual Plan Document Checklist (<i>Attachment O</i>)