

Mass Workforce Issuance

100 DCS 06.100

Policy Information

To: Chief Elected Officials
Workforce Development Chairs
Workforce Development Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Robert T. Cunningham, Director
Department of Unemployment Assistance

Date: December 1, 2015

Subject: **National Dislocated Worker Grant (NDWG) Pre-Application Process for Potential Participants**

Purpose: The purpose of this procedure is to provide instructions on how to establish a Training Opportunities Program (TOP)/Section 30 pre-application for individuals from companies being included in a National Dislocated Worker Grant (NDWG) application.

Background: The NDWG Pre-Application is intended for individuals who are approaching their fifteenth paid week of unemployment compensation and who are included in a NDWG that potentially would provide funds for training (via an Individual Training Account), but who cannot file a regular application for TOP/Section 30 benefits (RED benefits) due to NDWG funds not being in place. Situations that may warrant filing an NDWG Pre-Application include:

- An application for NDWG funds is in process with the Department of Career Services to USDOL, but has not yet been approved.
- A currently operating NDWG has exhausted available funds and an application for supplemental funding is pending USDOL approval.

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

TDD/TTY 1-800-439-2370 - Voice 1-800-439-0183

Regulations: The regulations pertaining to NDWGs are codified at 20 CFR 617.100 – 170. The statute pertaining to Section 30 is G. L. c. 151A, § 30(c).

Action

Required: Career Counselors should follow the procedures for processing the NDWG Pre-Application for NWDG participants (Attachment A).

Effective: Immediately.

Inquiries: Please email all questions to PolicyQA@detma.org. Also, indicate Issuance number and description.

Attachments: A: Procedures for Processing NDWG Pre-Application
B: NDWG Pre-Application