

MACMAPP ArcGIS Training
EEA Training Room
100 Cambridge Street, Boston 02114

The EEA training room is on the **10th floor** of 100 Cambridge Street, Boston; the building is between Somerset and Bowdoin Streets. Most of EEA is on the 9th floor, so sometimes the guards direct people to the 9th floor instead of the 10th – ignore this. Look for signs directing you to the training room when you get off the elevator.

The very closest T stop is Bowdoin on the blue line; Government Center (on the green line) is also very close. The building is a little less than one mile from South Station and ½ mile from North Station. (If you want to take the T to Government Center, take the green line from North Station or the red to the green, changing at Park Street, from South Station.) If you drive in, there is parking underneath the TD BankNorth Garden/North Station for \$15, accessible via Nashua Street (the address of this lot is 100 Legends Way, Boston); this garage is at North Station so again, you can walk ½ mile or take the green line to the Government Center stop. There are many other parking options, but this is the least expensive and is fairly convenient.

The state office part of 100 Cambridge Street is accessible through the Saltonstall Lobby, on the second floor of the building. If you enter the building from Cambridge Street, take the escalator to the far right of the first floor lobby. You can enter the Saltonstall Lobby directly from a courtyard at the rear of the building, which is accessible from Somerset and Bowdoin Streets.

You will need a **photo ID** for a required name badge, and you will have to go through a metal detector. This may take a few minutes if there is a crowd.

**** Do not bring a Swiss Army (or other) knife. It will show up in the metal-detector / x-ray machine and the guards will NOT keep it for you -- you will be told to hide it in the bushes outside (!) ****

There is a Dunkin' Donuts both at the corner of Cambridge and Bowdoin Streets and also now right in the lobby of 100 Cambridge Street (!); there is a Starbucks outside the Government Center T stop.

There are many places to buy lunch nearby, including the reasonably-priced cafeteria for state workers in a neighboring building. I will show you other options when we break for lunch.

The only emergency number available for the training room is 617.626.1122. This is the EOE Help Desk. Please note that they do not always answer the phone.

You don't need to bring anything with you for the class (except pencil and paper for notes if you wish). The training will begin at 9:30, and I expect to end at around 4:30. The class has lecture sections and several hands-on exercises. You will receive a CD with some training materials from ESRI, along with the PowerPoint presentation that I show in class and have designed to be a resource for you back at your workplace. Please ask questions – other people will be glad you did. Although this training moves very quickly and can be a bit overwhelming, GIS is a wonderful tool and is actually quite a lot of fun. These are the topics I hope to cover:

Day 1:		Day 2:	
morning:	afternoon:	morning:	afternoon:
GIS basics	Working with tables	Labelling /annotation	Editing
ArcCatalog basics	Property sheets	Cartography	Openspace *
ArcMap basics	Using GPS data	Map layouts	Metadata *
The MassGIS DataViewer	Geoprocessing		
Selecting features / SQL			* MACMAPP requirement

Please let me know if you have any questions or concerns.

Dominique Pahlavan, GIS Analyst, MassGIS
dominique.pahlavan@state.ma.us 617.626.1184