



The Commonwealth of Massachusetts

Division of Banks

*1000 Washington Street, 10th Floor
Boston, Massachusetts 02118*

GREGORY BIALECKI
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

BARBARA ANTHONY
UNDERSECRETARY, OFFICE OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

DAVID J. COTNEY
COMMISSIONER OF BANKS

DEVAL L. PATRICK
GOVERNOR

TIMOTHY P. MURRAY
LIEUTENANT GOVERNOR

February 15, 2012

RE: Filing of the 2011 Finance Company Annual Report

To the Licensee addressed:

Reminder from the Massachusetts Division of Banks

An annual report of each licensee must be made to the Commissioner of Banks for each year ending December 31st. The report must be submitted regardless of whether or not a licensee surrenders or does not intend to renew its license(s). The report concerning the licensee's business and operations during the preceding calendar year must be returned to the Division of Banks, Attention: Elizabeth Benotti, Assistant Chief Director, NDIS-Licensing Unit, 1000 Washington Street, 10th Floor, Boston, MA 02118 by **April 15, 2012**. The statute provides that a penalty of \$50.00 per day is due for each day after **April 15, 2012** that the licensee fails to submit the report.

The Division will not renew licenses where the applicant has failed to pay the license fees, examination/inspection fees, lead paint surcharges or late fees for annual reports.

Copies of the annual reporting form are available on the Division's web page at:

www.mass.gov/dob

Once inside the website:

Under Industry Services

Click- Forms and Applications

Click- Annual and Quarterly Report Forms

**Click- Annual and Quarterly Report Forms for Mortgage Lenders/Brokers
And Finance Companies**

**Click- Sales Finance Company, Motor Vehicle Sales, Insurance Premium,
Retail Installment Sales Finance and Small Loan Companies 2011
Annual Report**

If you have any problems on downloading the forms please contact Pamela Kaufman, Administrative Assistant at Pamela.kaufman@state.ma.us or 617-956-1554.