



Please attach a **\$50 check or money order** made payable to the Commonwealth of Massachusetts/Division of Insurance. Cash and credit cards are not accepted. This is a **non-refundable filing fee**.

Please mail the completed form to: **Division of Insurance**  
**P.O. Box 370008**  
**Boston, MA 02241-0708**

The entire form **MUST** be completed and submitted before a hearing will be scheduled.

Your hearing will be scheduled in the order in which it is received and according to the length of the suspension. There are **no exceptions** in order to be fair to all those filing appeals.

Approximate time frame for a hearing to be scheduled once your appeal has been received:

<b>Suspension period:</b>	<b>Waiting time to be scheduled:</b>
<b>30 day suspension</b>	Approximately 2 weeks
<b>60 day suspension</b>	Approximately 3-4 weeks
<b>4-8 year suspension</b>	Approximately 12-14 weeks
<b>Vehicular homicide</b>	Approximately 6 months
<b>Others</b>	Approximately 6-10 weeks

The Board of Appeals conducts hearings at:

- **Boston:** Division of Insurance, 1000 Washington Street Boston MA 02118
- **Marlboro:** Marlboro District Court, 45 Williams Street Marlboro MA 01752
- **Plymouth:** Plymouth Trial Court, 52 Obery Street Plymouth MA 02360
- **Springfield:** Springfield City Hall, 36 Court Street Springfield MA 01103

You will be notified by mail of the date, time, and location of your hearing. If you have an attorney, it is your responsibility to notify him/her.

Please note:

You must have a hearing with the RMV before filing an appeal with the Board of Appeals.

All Breathalyzer/Chemical Test Refusal (CTR) revocations must be appealed through the court system (District Court) or addressed directly to the RMV. The Board does not have jurisdiction to hear CTR appeals.

If you licensing privileges were revoked by the court, not the RMV, you must appeal to the courts.

License suspensions arising out of the Department of Revenue support proceedings should be appealed to the court where the child support order was issued and registered.

If you have had a hearing before the Board of Appeals before and the hardship license was denied, you cannot reapply for another hearing; unless you are appealing a new suspension.

**I reviewed the application form, and hereby appeal the ruling/decision of the Registrar of Motor Vehicles in accordance with Massachusetts General Laws, Ch. 90 sec. 28., and understand that this appeal does not prevent the suspension/revocation from taking place.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_