Policy of Reinstatement of Lapsed Landscape Architect License

There is no inactive status in Massachusetts

1. For those whose license has expired within the first twelve (12) months after expiration:

   • Pay all licensing fees for the lapsed year, including late fee.

2. For those whose license has expired more than twelve (12) months after expiration date but less than five (5) years:

   • You must submit to the Board a complete reinstatement application which includes:
     - Graphic evidence of three (3) current projects.
     - Three (3) reference letters from each of the clients whose projects are being presented.
     - Brief written history of your practice since your license lapsed.
     - Notification of when and where you used your Landscape Architect’s stamp

   • You may be required to appear for a personal interview before the Registration Board.

   • You must submit to the Board a complete reinstatement application fee of $66.00. Money order made payable to Commonwealth of MA.

3. For those whose license has expired for more than Five (5) years:

   • You must submit all of the above, plus:

   • You may be required to take the current Landscape Architects examination (L.A.R.E.) in its entirety.

   • You will be required to appear for a personal interview before the Registration Board.

ALL APPLICANTS:

Once your completed application is approved, you will be notified by mail of the decision of the Board and the appropriate fees due.
The Commonwealth of Massachusetts
Division of Professional Licensure
1000 Washington Street, Suite 710, Boston, MA 02118-6100
Board of Landscape Architects
www.mass.gov/dpl/boards/la
617-727-3072

Reinstatement Application $66.00

Please attach recent 2” x 2” photo here

1. Applicant Name: ____________________________________________
   Last     First      Middle

2. Permanent Address: _______________________________________
   No.      Street    Apt. #
   __________________________
   City/Town    State   Zip Code

3. Business Address (If Applicable): ___________________________
   No.      Street    Apt. #
   __________________________
   City/Town    State   Zip Code

4. Under what name or firm name are you practicing or do you expect to practice Landscape Architecture in Massachusetts: __________________________

5. Position with Firm: ________________________________________

6. Number of years with firm: _____________

7. Date of Birth: ________________  8. Place of Birth: ________________

9. Other Name license may be issued under _______________________

10. Telephone Number with Area Code: ___________ Fax Number: ___________
    Email Address: ________________________________________________
11. Social Security Number (Mandatory): ________________________________
Pursuant to G.L. c. 62C, s. 47A, the Division of Professional Licensure is required to
obtain your social security number and forward it to the Department of Revenue.
The Department of Revenue will use your social security number to ascertain
whether you are in compliance with the tax laws of the Commonwealth.

12. Date Massachusetts Registration lapsed: ____________________________

13. Reason for lapse of Massachusetts Registration: ______________________
_______________________________________________________________

14. Method of original Massachusetts Registration (examination /reciprocity
/grandfather):
_________________________________________________________________

15. Original State of Registration: ____________________________

16. Original Base State Registration Number, date issued and expiration date:
   License#: ____________________ Date Issued: ______________
   Expiration Date: ______________

17. List any licenses/certifications you hold in the United States or any country or
foreign jurisdiction and the state/jurisdiction from which the license/certification was
originally issued. Please attach a certificate of good standing from each state or
jurisdiction in which you are licensed /certified, indicating the status of your license
and any relevant disciplinary information. (Use a separate sheet if necessary):
_________________________________________________________________

18. Has any disciplinary action been taken against you by a licensing/certification board
located in the United States or any country or foreign jurisdiction?  Yes:☐ No:☐
If yes, please state the details (use a separate sheet if necessary):
_________________________________________________________________

19. Are you the subject of pending disciplinary actions by a licensing/certification board
located in the United States or any country or foreign jurisdiction?  Yes:☐ No:☐
If yes, please state the details (use a separate sheet if necessary):
_________________________________________________________________

20. Have you ever voluntarily surrendered or resigned a professional license to a
licensing/certification board in the United States or any country or foreign
jurisdiction?  Yes: ☐ No: ☐
If yes, please state the details (use a separate sheet if necessary):
_________________________________________________________________
21. Have you ever applied for and been denied a professional license in the United States or any country or foreign jurisdiction? Yes: □ No: □
   If yes, please state the details (use a separate sheet if necessary):
   ________________________________________________________________
   ________________________________________________________________

22. Have you ever been convicted of a felony or misdemeanor in the United States or any country or foreign jurisdiction, other than a traffic violation for which a fine of less than $100.00 was assessed? Yes: □ No: □
   If yes, please state the details (use a separate sheet if necessary):
   ________________________________________________________________
   ________________________________________________________________

23. You must provide graphic evidence of at least three projects for which you have been either the landscape architect of record or had substantial responsibility. (If not the landscape architect of record, a detailed description of responsibility). Photographs and brochures may be acceptable for evidence.

24. You must provide reference letters from the clients for each of the three projects that you are submitting.

25. Provide a brief history of your practice since your Massachusetts Registration has lapsed: (use a separate sheet if necessary):
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

26. Have you used your Massachusetts Landscape Architectural stamp during the time of the lapsed licensed? If yes, please list each occurrence including project, client, document stamped and date of the occurrence (use a separate sheet if necessary): Yes: □ No: □

27. Have you stamped drawings or other documents, called or marketed yourself a Landscape Architect in Massachusetts during the period of the lapsed license? Yes: □ No: □

28. I certify, under the pains and penalties of perjury, that the information I have provided pursuant to this application for licensure is truthful and accurate. I understand that the failure to provide accurate information may be grounds for the Massachusetts Board of Registration in Landscape Architects to deny me the right to sit as a candidate or to suspend or revoke a license issued to me in accordance with Massachusetts Law. I further attest that, pursuant to G.L. c. 62C, s. 49A., to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required by law.

   ________________________________________________________________
   Signature of Applicant
   ________________________________________________________________
   Date
General Questions – www.mass.gov/dpl/boards/la
ALL APPLICANTS MUST COMPLETE THE FOLLOWING SECTION.

The following questions are a sample of the information contained in Massachusetts General Laws and the Rules and Regulations of the Board. The purpose of these questions is to heighten your awareness of the laws and regulations in which you are required to practice.

The following questions need to be answered. The applicant must answer a minimum of seven (7) questions correctly in order for the application to be approved.

1. In order to be eligible for a Massachusetts landscape architectural license, a landscape designer is required to work under the direct supervision of:
   a. A licensed Engineer
   b. A licensed Landscape Architect
   c. A teacher
   d. There is no requirement for a Landscape Designer to work under the direction of a person from a designated profession

2. A Landscape Architect must renew his/her license:
   a. Every 2 years, on the even year, by his/her birth date
   b. Annually, according to the date on which the license was first issued
   c. By January 31 every year
   d. Every 5 years on January 1

3. According to current Massachusetts law, licensure as a landscape architect allows the licensee to:
   a. Do architecture work as incidental to his/her work
   b. Use the title Landscape Architect
   c. Design stormwater systems for major streetscape projects
   d. All of the above
   e. A and B only
   f. B and C only

4. Chapter 131, Section 40 of the Massachusetts General Laws provides for a definition of coastal wetlands. Which of the following areas is excluded in that definition?
   a. Bank subject to tidal action
   b. Scenic Bluff
   c. Lowland subject to tidal action
   d. Swamp subject to coastal storm flowage

5. In nonurban areas the normal width of the “Riverfront Area” jurisdiction under 131/40, 310 CMR is:
   a. 100 feet
   b. 150 feet
   c. 200 feet
   d. 500 feet

6. The Federal Clean Water Act for wetlands is based on three characteristics. Which of the following is excluded in that definition?
   a. Presence of hydric soils
   b. The hydrology of the area
   c. Hydrophytic vegetation
   d. An area that floods every spring
7. Under Massachusetts Rules and Regulations of the Massachusetts Architectural Access Board 521 CMR, "walkways" with a running slope greater than which of the following requires that the designer comply with 521 CMR 24 Ramps?
   a. Greater than one vertical foot in 12 horizontal feet
   b. Greater than one vertical foot in 15 horizontal feet
   c. Greater than one vertical foot in 20 horizontal feet
   d. Greater than one vertical foot in 25 horizontal feet

8. Under Massachusetts Rules and Regulations of the Massachusetts Architectural Access Board 521 CMR, the "walkways" shall provide an unobstructed path of travel, which is the least?
   a. 48 inches clear excluding curb stones
   b. 36 inches clear excluding curb stones
   c. 60 inches clear excluding curb stones
   d. 36 inches clear including curb stones

9. The Massachusetts Prohibited Plant List does NOT include which species?
   a. Amur Honeysuckle (Lonicera maackii)
   b. Japanese Barberry (Berberis Thunbergii)
   c. Multiflora Rose (Rosa multiflora)
   d. Mapleleaf Viburnum (Viburnum acerifolium)

10. Bid laws for publicly funded projects, as identified in MGL C149 S26 through 27H require the bid documents to include which of the following:
    a. Minimum Wage Rates and weekly reporting requirements;
    b. Preference for qualified residents who are veterans
    c. Process for appeal by two or more members of a labor organization
    d. All of the above