

Board of Registration of Dispensing Opticians  
1000 Washington Street 1<sup>st</sup> Floor Room 1C, Boston, MA 02118

Date:

April 1, 2015 Time: 10:00am

Meeting Minutes

**Board Members Present:**

William Carleton (WC)  
Thomas Merrill (TM)  
Martin Bregman (MB)

**Staff Present:**

Michael Hawley, Exec Dir.  
Colleen Cavanaugh, Assoc Exec Dir.  
Yadianette Rivera, Administrator  
James O'Connor, Board Counsel  
Debra Tata  
Anne Driscoll

**Members of the Public Present:**

Stephanie Guzzo  
Grant Oliver  
Shanell Frongillo  
Renaud Brickmann  
Dave Fogg  
Lisa A. Tomaszewski  
Stephen Caissey  
Cheryl Woodman  
Marybeth Cashen

**Called To Order:**

- Meeting was called to order at 10:19 a.m. by WC
- WC reviewed exit procedures in the case of a fire

**Board Business :**

- Report from Executive Director
  - Charles Borstel new Director of Division of Professional Licensure
  - Layla D'Emilia is no longer the Deputy Director
  - 42 approved applications for the April 18, 2015 Practical Exam
  - Pause continues on the Regulations

**Review Meeting Minutes:**

**TM moved to accept the Public Session minutes from March 4, 2015 meeting.  
MB seconded. Motion passed unanimously.**

**Apprenticeship Extension Requests:**

**Lisa A. Tomaszewski**- Ms. Tomaszewski appeared before the Board because she is concerned she will not be able to make the available exams. She is receiving treatment and is to be scheduled for surgeries due to a car accident. She has taken the ABO four times and has not passed.

**TM Moved to grant extension until June 2016 with the condition that Ms. Tomaszewski take the exams consecutively until she passes. MB seconded. Motion passed unanimously.**

**Stephanie Guzzo**- Ms. Guzzo has passed ABO but has not passed the NCLE. She plans to take NCLE in May.

**TM Moved to grant 6 month extension with the condition that Ms. Guzzo take the exams consecutively until she passes. She must also report to the Board with NCLE results. MB seconded. Motion passed unanimously.**

**Renaud Brickmann**- Mr. Brickmann has passed the ABO. He has taken the NCLE four times and has not passed. He is currently working in Canton, MA with an Optometrist. The Board recommended to contact Blair Wong for help and guidance.

**TM Moved to grant 1 year extension with the condition that Mr. Brickmann take the exams consecutively until he passes. MB seconded. Motion passed unanimously.**

**Marybeth Cashen**- Ms. Cashen has passed the ABO and has not passed the NCLE.

**TM Moved to grant 6 month extension with the condition that Ms. Cashen take the exams consecutively until he passes. Ms. Cashen must also report to the Board with NCLE results. MB seconded. Motion passed unanimously.**

**Shanell Frongillo**- Ms. Frongillo has passed the ABO. She will be taking the NCLE in May.

**TM Moved to grant 6 month extension with the condition that Ms. Frongillo take the exams consecutively until he passes. Ms. Frongillo must also report to the Board with NCLE results. MB seconded. Motion passed unanimously.**

**Stephen Caissey**- Mr. Caissey passed the ABO. He has to take the NCLE.

**TM Moved to grant 1 year extension with the condition that Mr. Caissey take the exams consecutively until he passes. He must also report to the Board April 2016. MB seconded. Motion passed unanimously.**

**Cheryl Woodman**- Ms. Woodman began her apprenticeship in 2005. The apprenticeship was canceled in 2006. She had to leave employment because of her sick mother. She is now employed at Wal-Mart. She has not taken any exam.

**TM Moved to allow Ms. Woodman to start a new apprenticeship. MB seconded. Motion passed unanimously.**

**11:12 a.m. Cases, Investigative Confrence [Closed session pursuant to G.L.c. 112 §65C]:**

**TM moved to enter investigative session. [Closed Session pursuant to G.L.c. 112 §65C]. MB seconded. Motion passed unanimously.**

**At the end of the investigative session, the open meeting resumed.**

**11:35 a.m. Adjournment:**

**TM moved to adjourn the meeting. MB seconded. Motion passed unanimously.**

Respectfully Submitted,



Michael Hawley  
Executive Director

**Documents used for this Board Meeting:**

- Copy of February 4, 2015 Board Meeting Minutes
- Copy of March 4, 2015 Board Meeting Minutes
- Lisa A. Tomaszewski apprenticeship profile and e-mail requesting extension
- Stephanie Guzzo apprenticeship profile and e-mail requesting extension
- Renaud Brickmann apprenticeship profile and e-mail requesting extension
- Marybeth Cashen apprenticeship profile and e-mail requesting extension
- Shanelle Frongillo apprenticeship profile and e-mail requesting extension
- Stephen Caissey apprenticeship profile and e-mail requesting extension
- Cheryl Woodman apprenticeship profile and e-mail requesting extension