

Board of Registration of Dispensing Opticians
1000 Washington Street 1st Floor Room 1C, Boston, MA 02118

Date:

December 2, 2015 Time: 10:00am

Meeting Minutes

Board Members Present:

William Carleton (WC)
Thomas Merrill (TM)
Martin Bregman (MB)
Lawrence Clayman (LC)

Staff Present:

Michael Hawley, Executive Director
Colleen Cavanaugh, Assoc Exec Dir.
Monique Brown, Administrator
James O'Connor, Board Counsel
Christopher Carroll, Chief Investigator

Members of the Public Present:

Maria Carvalho	Lorraine O'Connor
Mana Vieira	George Bourque
Bill Eichhold	Tim Monahan
Sheila Moores O'Neil	James Russo

10:05 AM: Meeting called To Order:

- Meeting was called to order at 10:00 am by WC
- WC reviewed exit procedures in the case of a fire

Cases, Investigative Conference [Closed session pursuant to G.L.c. 112 §65C]:

LC moved to enter investigative session to discuss pending cases [Closed Session pursuant to G.L.C. 112 §65C]. TM seconded. Motion passed unanimously.

At the end of the investigative session, the open meeting resumed.

During the investigative conference the board voted to take the following action:

- SA-DO-16-001

10:38 a.m. Adjournment:

TM moved to adjourn the meeting. MB seconded. Motion passed unanimously.

Board Business:

- Report from Executive Director, Michael Hawley.
 - E-Licensing Update
 - Changes to the licensing application including adding the Updated CORI Acknowledgement Form.

Review Meeting Minutes:

LC moved to accept the Public Session minutes from November 4, 2015 meeting. MB seconded. Motion passed unanimously.

Apprenticeship Extension Requests:

Maria Carvalho– Ms. Carvalho has not passed the NCLE.

TM Moved to grant extension to May, 2016 with the condition that Ms Carvalho take the upcoming exam. LC seconded. Motion passed unanimously.

Alan Levy – Did not appear. The request was tabled.

Open session for topics not reasonably anticipated 48 hours in advance of the meeting:

Discussion:

LC moved to approve the updated regulations as amended delegating to Board Counsel and the Executive Director to approve minor changes as needed. TM seconded. Motion passed unanimously.

Wall Certificates:

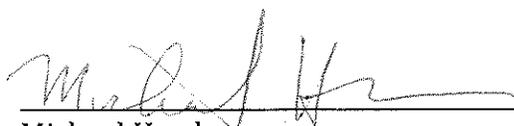
Rebecca Gwozdz
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Wall Certificates signed by MB, LC, WC & TM

11:46 a.m. Adjournment:

TM moved to adjourn the meeting. MB seconded. Motion passed unanimously.

Respectfully Submitted,



Michael Hawley
Executive Director

Documents used in the open meeting:

- Agenda for DO Board Meeting of December 2, 2015
- Draft Minutes from the November 4, 2015 meeting.
- Wall Certificates
- Sheila O'Neill apprenticeship extension request
- Timothy Monahan