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LIEUTENANT GOVERNOR

JAY ASH
SECRETARY OF HOUSING AND
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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF CERTIFICATION OF OPERATORS OF DRINKING
WATER SUPPLY FACILITIES
1000 Washington Street • Boston • Massachusetts • 02118

JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

DECEMBER 4, 2015 BOARD MINUTES

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Paul Niman	Chairman	✓	
Mr. William Salomaa	Secretary	✓	
Mr. Michael Celona	Vice Chairman	✓	
Ms. Christine Millhouse	Member	✓	
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member	✓	
STAFF	POSITION		
Mr. James O'Connor	Board Counsel	✓	
Ms. Ann Deruosi	Board Administrator		✓
Mr. Wayne Thomas	Executive Director	✓	

MEETING CALL TO ORDER at 9:30am

Chairman Niman wanted to inform the Board that he will be taking a two to three month leave of absence from his DEP position. In his absence, Mike Celona will chair the Board Meetings. Mike will now work on the TEC, provisional licenses and reciprocity applications and then bring them to the next available Board meeting for a vote. Blake Lukis offered to review the TCH applications prior to each Board meeting and then bring them to the next available meeting for a vote. Paul mentioned that future staffing questions should be forwarded to Yvette DePeiza, Director of the Massachusetts DEP Drinking Water Program. Questions that the executive director had been forwarding to Paul will now be sent to Mike.

APPROVAL OF PREVIOUS MEETING MINUTES:

- November 6, 2015 Board Meeting Minutes
- A motion was made to accept the minutes of the November 4, 2015 meeting by Mr. Coppes and seconded by Mr. Lukis - Unanimous



TCH APPLICATION

Horsley Whitten Group

<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Water Sector Introduction to Cyber security: Workshop and Response Exercise	DWT-2015-54	6.0 TCH

Western Massachusetts Water Works Association

<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Asset Management for Small Organizations Water Supply Reservoirs	DWT-2015-55	1.0 TCH

TEC APPLICATIONS

None

DISCUSSION

At the November 6, 2015 meeting, the Board reviewed an application for a D2 Full Certification for James Finegan. The Board subsequently denied Mr. Finegan's request based on the fact that his experience appeared to be in management and not directly operating a distribution system. Chairman Niman stated that the Board historically has recognized this experience. Typically, experience as a superintendant was not considered hands on and would not have been recognized as hands on experience and she is sure the Board has denied requests in the past. Chairman Niman agreed that Ms. Millhouse's experience as Superintendent in Attleboro would not have been considered hands on after an explanation of what those duties entailed. Mr. Salomaa said that licenses should not be issued because of a title but solely by their experience in the related field. Mr. Finegan's application will be re-reviewed during the application review portion of this meeting.

At the November 6, 2015 meeting, the Board reviewed two reciprocity applications for Christopher Wickman. The board subsequently approved Mr. Wickman's request for a T4 Full certification but denied his request for a D4 full and voted to issue a D4 Operator in Training license. Mr. Thomas noted that when a request was sent to AMP for issuance of an OIT license, they refused stating that they could not issue a license without an applicant taking the exam. Attorney O'Connor will contact AMP to resolve this matter.

Mr. Thomas advised the board of the issues he is having with renewals relevant to inactive status. This issue will hopefully be resolved prior to the end of December.

ITEMS FROM THE CHAIRMAN

None

REPORT FROM BOARD COUNSEL

Regarding the Board Labor position, there has been an individual who has been vetted and the appointment is in process.

CORRESPONDENCE FOR THE BOARD

None

ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR

Mike Celona mentioned that the Board is supposed to vote a Vice Chairman on a yearly basis. Mr. O'Connor said that a vote for all officers should be put on the agenda for the January 2016 meeting.

Chairman Niman stated that an email came in to Yvette DePeiza, from an individual who was looking to get a license. The individual is currently in Africa working for the military. It turns out the individual is not in the US military and is not a US citizen.

Michael Maynard from the DEP addressed the Board. He works for Yvette DePeiza in the drinking water division of the DEP. Mr. Maynard's function at DEP is management and finance. They now do a significant amount of outreach and he wanted to let the Board know. They have brought on Mr. Hoyt and Mr. Woods for outreach and training. Another contract he manages in with UMASS Amherst. They have a water/wind center. They now have an ISA with them.

Blake asked if someone could get an OIT license without having a high school diploma or GED. Mr. O'Connor noted that the regulation appears to allow the issuance of an OIT without the diploma but individuals could not get a full license without it.

Blake asked a question about TCH requirements with respect to license renewal. Chairman Niman answered that an individual must have taken the required TCH before renewing their license.

APPLICATION REVIEW

Licenses	Applied	Issued
Kyle A. Banville	T1	T1
Scott N. Cheetham	T2	Need additional info
Andrew M. Dunn	T2	T2
Rebekah McDermott (provided degree)	D2	D2
Brian S. Carr (sent additional info)	T2	
Brian S. Carr (re-review)	D2	
Michael G. McCready	T1	TA
Anthony Horton (additional info)	D2	Need additional info
Douglas A. Ducharme	T3	Need additional info

Upgrades	Applied	Issued
Andrew P. Belloli	T2	Need additional info
Adrian M. Peters	D1	D1
Adrian M. Peters	T1	T1
Mark A. Richardson	VSS	VSS Full
Eric J. Tata	T1	T1
Eric J. Tata	D1	D1
Mathew T. Vezina	T3	T3
James Finegan (Discuss qualifications) (Millhouse recused)	D2	No action taken

Waiver Requests	Applied	Issued
Alexandra Wahlstrom	T1	Approved
Robert Schultz Jr.	T4	Approved only after receiving signed application

Reciprocity Requests	Applied	Issued
Robert Horn	T3	Need additional info
Robert Horn	D2	Need additional info

Action:

A motion was made by Mr. Lukis and seconded by Mr. Celona and unanimously approved by the Board to grant the waiver request for Alexandra Wahlstrom.

A motion was made by Mr. Coppes and seconded by Mr. Lukis and unanimously approved by the Board to grant the waiver request for Robert Schultz Jr. with the following conditions:

- Applicant must sign the application and provide proof of education

Action:

A motion was made by Mr. Lukis and seconded by Mr. Celona and unanimously approved by the Board to grant status certifications to the above individuals whose applications were reviewed at today's meeting that satisfy Board criteria.

Meeting Adjournment

Chairman Niman noted that all the items on the meeting agenda had been addressed and suggested that the meeting be adjourned. Hearing no objections, a motion was made by Mr. Salomaa and seconded by Mr. Celona, and the Board unanimously voted to adjourn the December 4, 2015 meeting of the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities at 11:50am.

List of Documents referred to in the open meeting:

Minutes of the November 6, 2015 meeting
 Applications
 Correspondence

Respectfully Submitted By;

Wayne E. Thomas

Wayne E. Thomas, Executive Director
 Board of Drinking Water & Supply Facility Operators

Respectfully Authorized by;

Paul S. Niman

Paul S. Niman, Chairman