

**Massachusetts Board of Home Inspectors
Regular Meeting Minutes**

Meeting of 3/11/15

Held at 1000 Washington Street, Room 1-D

Boston, MA 02118

At 9:00 a.m.

Board Members Present:

James Brock (JB), Chairman
Walter Sullivan (WS), Vice-Chairman
Michael Healy (MH), Member
Paul Balutis (PB), Member
Charles Mangio (CM), Member

Members of the Public Present:

Jim Mushinsky
Jay Rizzo
Jason Sobol
James R. Morrison
Brian Rolland

Board Staff Present:

Donald Jansen, Executive Director
James Murphy, Associate Executive Director
James O'Connor, Board Counsel
Alan Van Tassel, Investigator Supervisor
Doris Lugo, Investigator

9:00 a.m. Meeting called to Order:

- Executive Director reviewed location of exit and restrooms. Also reviewed procedures for emergency evacuation of the premises.

9:15 AM Board Business:

- Mr. Donald Jansen introduced himself as the new executive director, and Mr. James Murphy as the new associate executive director of the Board of Home Inspectors
- License Renewal -The Executive Director, Donald Jansen, addressed the Board in regards to a new procedure he will be implementing in regards to license renewal. Specifically, a licensee will not receive a renewal application unless their continuing education obligation in met. In regards to licenses, the Board has asked if it was possible to have a license suffix that would differentiate between a Home Inspector license and an Associate Home Inspector license.
- Continuing Education - Mr. Balutis stated that he would like to eventually see a list of education providers, and a list of classes that each provider offers. In regards to on-line classes, Mr. Brock states that to date the Board has not approved any on-line classes. Mr. Brock then went on to state that the Board would be open to have an on-line provider present his or her program to the Board for approval.

- Meeting Transmittals - The Board decided that going forward Board Meeting packets should be sent to them in PDF format prior to the meetings.

Board Appearance:

- Mr. Brian Rolland appeared before the Board in order to inquire if he could possibly have his Home Inspector's license reinstated. The Board then proceeded to inform Mr. Rolland that he appeared to be deficient a total of nineteen continuing education credits (CE's) (Which would include one ethics class, and one regulations class) of continuing education. When Mr. Rolland has completed those CE's he then could submit an application for reinstatement of his license.

Open Session: (things not reasonably anticipated by the Chair)

- Mr. James Morrison appeared before the Board in order to discuss the status of his continuing education obligation that needs to be met before his license can be reinstated. It appears that Mr. Morrison had taken a class that was not approved by the Board, and as a result, he is looking for direction from the Board. The Board then proceeded to instruct Mr. Morrison that in order to entertain and application for licensure, he needed to take six hours of continuing education. Motioned by JB, Seconded by CM, the motion unanimously passed.
- Mr. Jason Sobol appeared before the Board in order to obtain clarity on a continuing education requirement (266 CMR 3.01 (b)) that is needed for Home Inspector licensure. The Board stated that if one is an associate home inspector and a home inspector applicant within the same licensing cycle, the ethics and standards of practice requirement would have been satisfied through the 75 hour course required to become an associate home inspector. The Board approved Mr. Sobol's continuing education requisite for his application. Motion by PB, seconded by JB, the motion unanimously passed.

WS made a motion to convene and investigative session, closed to the public pursuant to M.G.L. c. 112, §65C. CM seconded and the motion passed unanimously.

During the Closed Session, the Board voted to take the following actions:

- HI-13-009 Dismissed
- HI-14-014 Sent to Prosecutions
- HI-15-001 Sent back to investigations
- HI-15-002 Dismissed
- HI-15-003 Dismissed
- HI-15-004 Dismissed
- HI-15-005 Sent to Prosecutions
- HI-15-006 Dismissed with advisory
- HI-15-007 Sent to Prosecutions

- HI-15-008 Dismissed
- HI-15-009 Dismissed
- HI-15-010 Dismissed
- HI-15-012 Sent to Prosecutions
- SA-HI-15-002 Tabled due to lack of quorum

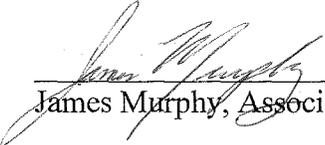
WS made a motion to enter a quasi-judicial deliberative session, closed to the public pursuant to G.L. c 30A, §18. PB seconded and the motion passed unanimously.

At 12:41 PM Returned to Open Session via a motion by PB, which was seconded by CM.

12:42 PM Adjournment:

WS moved to adjourn the meeting. CM Seconded. The motion passed unanimously.

Respectfully submitted by,


James Murphy, Associate Executive Director