

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF LANDSCAPE ARCHITECTS

JUNE 12, 2015 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Landscape Architects (“the Board”) was held on June 12, 2015 at 1000 Washington Street, Boston MA

Members Present:

Pamela Shadley
Kimberly R. Drake
Mark Zarrillo
William Costa

Members Absent:

Marion Pressley

Others Present:

Donald Jansen, Executive Director
Jim Murphy, Associate Executive Director
Peter Kelley, Board Counsel
Sandra Velasquez, Board Administrator
Milla Mello, Board Administrator

1. Call to Order:

Meeting was called to order at 9:45 a.m. by Pamela Shadley.

2. Topic: Board Review and Acceptance of the March 6, 2015 Open Public Session Minutes.

Discussion:

Minutes of March 6, 2015 Open Session Meeting Minutes were reviewed.

Action:

A motion was made by Mr. Zarrillo, seconded by Mr. Costa and voted unanimously by the Board to accept the March 6, 2015 Open Session Meeting Minutes.

3. Topic: Application Review:

Discussion:

The following applications were recommended for approval for Reciprocity.

Action:

The Board discussed the application for Todd Robinson. After discussion, a motion to approve the application was made by Ms. Drake, seconded by Mr. Costa. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

The Board discussed the application for Sheila A. Brady. After discussion, a motion to approve the application was made by Mr. Costa, seconded by Ms. Shadley. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

The Board discussed the application for Jamie M. Larson. After discussion, a motion to approve the application was made by Ms. Shadley, seconded by Ms. Drake. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

The Board discussed the application for Jose M. Alminana. After discussion, a motion to approve the application was made by Mr. Zarrillo, seconded by Mr. Costa. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

The Board discussed the application for Henry M. White. After discussion, a motion to approve the application was made by Mr. Zarrillo, seconded by Ms. Drake. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

The Board discussed the application for Joy M. Kuebler. After discussion, a motion to approve the application was made by Mr. Costa, seconded by Ms. Drake. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

The Board discussed the application for J. Taber Caton. After discussion, a motion to approve the application was made by Ms. Shadley, seconded by Mr. Zarrillo. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

Discussion:

The following application was denied for Reciprocity.

The Board discussed the reciprocity application for David Kamp. After discussion, the Board requested additional information. A motion to deny the application was made by Ms. Drake, seconded by Ms. Shadley. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, and Mr. Zarrillo, aye.

Discussion:

The following application was reviewed for Reinstatement:

Action:

The Board discussed the reinstatement application for Gregory R. Tuzzolo. After discussion, a motion to approve the application for reinstatement and payment of all back fees was made by Ms. Shadley, seconded by Ms. Drake. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

4. Correspondence:

Discussion:

An email from Mr. Kenneth McClure was discussed. Mr. McClure was approved as a first time applicant, but now is telling the Board that he has passed all the CLARB sections and is asking for a license.

Action:

The Board voted to approve Mr. McClure's request for license, provided that the application is amended to include only relevant licensure-related experience. The Board delegated to Mr. Zarrillo review and approval of the amended application materials. A motion was made by Mr. Zarrillo, seconded by Ms. Drake. A roll call vote was taken Ms. Shadley, aye, Ms. Drake, aye, Mr. Costa, aye and Mr. Zarrillo, aye.

5. Listening Session:

Board Counsel, Peter Kelley discussed the Board's current review of its regulations which is being conducted pursuant to Governor Baker's Executive Order Number 562. Pursuant to that Executive Order, all state agencies, including the Board, must ensure that their regulations do not contain any confusing, unnecessary, inconsistent, or redundant requirements. Nobody attended the Listening Session.

6. Rules and Regulations

The Board reviewed draft of proposed regulation changes in sections 2.00 and 3.00. On a motion by Mr. Zarrillo and seconded by Ms. Drake, the Board voted unanimously to approve the draft as amended and to continue with the regulation promulgation process pursuant to EO 562.

7. Adjournment

Ms. Shadley noted that all the items had been addressed and moved that the meeting be adjourned. The Board adjourned the meeting at 11:00 a.m.

List of Documents referred to in the open meeting:

- Minutes of the March 6, 2015 meeting
- Agenda for the June 12, 2015 meeting
- Emails/Correspondence

Respectfully submitted,

**/s/ Sandra Velasquez
Board Administrator**