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Commonwealth of Massachusetts  
Division of Professional Licensure  
BOARD OF REGISTRATION OF ALLIED MENTAL HEALTH  
AND HUMAN SERVICES PROFESSIONS  
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BUSINESS REGULATION

CHARLES BORSTEL  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

Massachusetts Board of Allied Mental Health & Human Service Professions  
Board Meeting Minutes  
September 18, 2015

**Present:**

William Ahearn, Chair  
I. Scott Cohen, Member  
Michael Dorsey, Member  
Marilyn Dean, Member  
Steven Kaplan, Member  
Michael Coughlin, Public Member  
Karen Enegess, Member  
Jacqueline Gagliardi, Member 10:22am

**Board Staff:**

Erin LeBel, Executive Director  
Rachael Pauze, Board Counsel 11:30am  
Jim O'Connor, Board Counsel  
Aidan McGrath, Administrative Assistant  
Ebony Lewis, Administrative Assistant

**Absent:**

Dawn Parks, Member  
Amy Vercillo, Member

**10:10 AM** Board meeting called to order and an emergency exit announcement was made.

**The Board opened the** Public Listening Session Pursuant to Executive Order 562 : No public entities were present at this time. Board agreed to move forward with Board meeting agenda, and would hear public comment if interested parties arrived. (None attended the session).

10:15 Discussion Items:

1. **Minutes:** A motion was made by Karen E. to approve the Minutes and Executive session minutes of the July 17, 2015 meeting. The motion was seconded by Steven K. and passed by the Board.
2. Scott C. reported on the AMFTRB meeting. The meeting discussion included topics such as tele-mental health requirements, temporary permits/restricted licenses/certificates for out of state licensure, and ESL testing accommodations. They also discussed continuing education requirements in specific the limitation of online courses.
3. Erin L reviewed the Board's current policy 08-01. She requested the board members review the policy as well as the home study policy (07-02) and suggest changes to discuss at the next meeting.
4. The Board discussed updating the Marriage and Family Therapist regulations. A motion was made by Michael C. to create a MFT regulation review committee and to elect Scott C., Steven K. and Jacqueline G. as committee members. The committee may also have consultants to offer feedback, however, they will not be voting members of the committee. The motion was seconded by Michael D. Vote passed unanimously.



**10:50 AM: Investigative Conference**

Michael D. moved to suspend the open meeting to enter into Investigative Conference pursuant to M.G.L. Chapter 112, Section 65C, to meet with prosecutors and discuss the following complaints: **MH 14-027, MH 15-006, MH 13-037, MH 13-041, MH 13-059, MH 14-012, SA MH 16-001, MH 15-023, MH 15-028, MH 15-029, and MH 08-014.** The motion was seconded by Michael C. and unanimously approved by the Board.

**11:46 AM: Return to Open Session:**

For the Record, the Board decided to take the following actions during the Investigative Conference:

MH 14-027	Board provided feedback to prosecutor regarding settlement terms
MH 15-006	Revocation Board provided feedback to prosecutor regarding settlement terms
SA MH 16-001	Forwarded to Office of Prosecutions
MH 13-037, MH13-041 and MH 13-059	Dismissed specified allegations and will proceed with a sanctions hearing
MH 14-012	Forwarded to Office of Prosecutions
MH 15-023	Tabled until next meeting
MH 15-028	Dismiss
MH 15-029	Dismissed with Advisory. Forward to prosecutions to open new complaint regarding continuing education

**11:47 AM: Executive Session**

Scott C. moved to suspend the open meeting to enter into Executive Conference pursuant to MGL. c. 30A, §21(7) M.G.L. c. 4, §7(26)(c) for the Board to discuss the fitness to practice evaluation in the matter of MH 08-014. The motion was seconded by Michael C. and a roll call vote was taken. In favor: William A., Scott C., Michael D., Marilyn D., Steven K., Michael C., Karen E., and Jacqueline G.  
Against: None

**11:51: Return to Open Session**

**Discussion Items:**

1. Application Review:

LEP applications were reviewed by Steven K. and presented to the Board with recommendation of approval.

- a. #5077: A motion was made by Steven K. to approve the application. Scott C. seconded the motion. All in favor
- b. #5022: A motion was made by Steven K. to approve the application. Scott C. seconded the motion. All in favor.

ABA applications were reviewed by Michael D. and William A. and presented to the Board with recommendation of approval.

- c. A motion was made by Michael D. and seconded by Steven K. to approve the following applications:
  1. #0226
  2. #0216
  3. #0213
  4. #0321
  5. #0116

**12:04 PM: Executive Session**

Scott C. moved to suspend the open meeting to enter into Executive Conference pursuant to G.L. c. 30A, §21(a) (1) for the Board to discuss the evaluation of T.J. The motion was seconded by William A. and a roll call vote was taken.

In favor: William A., Scott C., Michael D., Marilyn D., Steven K., Michael C., Karen E., and Jacqueline G.

Against: None

**Meeting adjourned at 12:17 PM.**

Respectfully submitted,



Ms. Eboni Lewis  
Administrative Assistant

List of documents:

- July 17, 2015 Open Minutes