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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF DIETITIANS AND
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UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes

September 18, 2015
1000 Washington Street
Boston, MA 02118
Room 1A
10:30 am

Members Present:

Lisa Brown, RD, LDN
Lorraine Dox, RD, LDN
Heather Hanley, RD, LDN
Rebecca Rash, LDN
Sheila Sullivan, RD, LDN

Staff Present:

Christine Garner, Admin Asst.
Peter Kelley, Board Counsel
Sandra Velasquez, Admin Supvsr

Absent: Irene Sedlacko, RD, LDN

10:38 Meeting called to Order

10:40 Review of Minutes:

Board reviewed June 15, 2015 Board Meeting Minutes. A motion was made by Ms. Rash and seconded by Ms. Hanley to approve the minutes. Following a unanimous vote, the motion passed.

Board reviewed June 15, 2015 Executive Session Minutes. A motion was made by Ms. Rash and seconded by Ms. Hanley to approve the minutes. Following a unanimous vote, the motion passed.

10:50 Discussion Items:

1. Administrative Updates:

Bianca Hoffman has resigned as Executive Director to the Board. Other staff present, Sandra Velasquez and Christine Garner will continue to be working to provide administrative support to the Board.

2. Board Counsel Report

Peter Kelley gave a review of all comments received from the public and members related to the EO 562 regulations review process. Mr. Kelley also reported an offer of settlement that will be discussed in closed session.



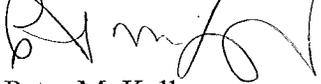
3. Member terms and vacancies
Members reviewed a document listing all current members by name, board position, and term expiration date.
4. Regulations Review
Board reviewed proposed changes to 268 Code Mass. Regs. §§ 3.01(3), 4.01(2), (4) and 6.00. Ms. Dox moved to accept the proposed changes to the regulations as in compliance with the intent and purpose of EO 562. Ms. Hanley seconded and following a unanimous vote, all in favor, the motion passed.
5. 2016 Board meeting dates
Members approved the following meetings for 2016: March 11, 2016, June 17, 2016, September 16, 2016, and December 2, 2016. Approved by unanimous consent.
6. MGH dietetic internship, Dept. of Ed Request for Information
Members determined that Dr. Brown and Mr. Kelley will respond on the Board's behalf to Patricia A. Engel's inquiry.

12:12

Motion was made by Ms. Dox and seconded by Dr. Brown to enter Executive session pursuant to G. L. c. 30A, § 21(a)(7), to comply with the public record law, G. L. c. 66, § 10, G. L. c. 4, § 7, ¶ 26(a), and the student record law G. L. c. 71, §§ 34D, 34E, for the purpose of reviewing applications. Following a roll call vote, all in favor, the motion passed.

12:50 Board returned to open meeting and officially adjourned the meeting.

Respectfully Submitted,



Peter M. Kelley
Board Counsel