

**Commonwealth of Massachusetts  
Board of Registration of Sanitarians**

**NOTICE OF MEETING AND TOPICS**

**Date: December 16, 2015**  
**Place: Room 1A**  
**1000 Washington Street,**  
**Boston, MA 02118**  
**Time: 10:00 am**

**Meeting Agenda**

- I. Meeting called to order**
- II. Building Emergency Exit Procedure Announcement**
- III. Review Minutes from the September 30, 2015 Meeting**
- IV. Update from Office of Investigations, Chief of Investigations Chris Carroll and Assistant Chief of Investigations Sarah Wilkinson**
- V. Update from the Chair regarding DPL senior staff meeting**
  - a. Open seats on the Board
  - b. Board reappointments
  - c. Collaborating with associations to promote RS credential
  - d. Outreach to colleges to promote RS credential
  - e. Ensuring opportunities are available to obtain 1-year of experience
- VI. Review Audit**

Brian Farmer (2013)  
James Bonofiglio (2014)
- VII. Board Counsel Report**
  - a. Regulation review per E.O. 562
  - b. Delegations of authority
  - c. Legal update
- VIII. Investigative Conference (Closed Session under G.L. c. 112, s. 65C)**
- IX. Topics not Reasonably Anticipated by Chair 48 hours prior to meeting**
- X. Adjournment**

*Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the Board of Registration of Sanitarian meeting. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD: (617) 727-2099 by no later than a week prior to the meeting. While the Division will attempt to honor all requests, those requests received after a week prior to the meeting may not be provided due to feasibility.*